

MINUTES OF THE 745TH MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., December 18, 2008

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Habra	James Gomez
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Brea	Roy Moore	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	Gail Reavis
Fountain Valley	Cheryl Brothers	Newport Beach	Dr. Virginia L. Barrett
Fullerton	Sharon Quirk	Orange	Denis Bilodeau
Garden Grove	Dr. Sheldon S. Singer	Placentia	Greg Sowards
Huntington Beach	Joe Carchio	San Juan Capistrano	Laura Freese
Irvine	Rosemary Dugard	Santa Ana	Fred S. Bella
Laguna Beach	Toni Iseman	Seal Beach	Michael Levitt
Laguna Hills	Melody Carruth	Tustin	Lou Bone
Laguna Woods	Dr. Robert Bouer	Villa Park	James Rheins
Lake Forest	Jean D. Jambon	Westminster	Frank Fry, Jr.
		County of Orange	R. Paul Webb

TRUSTEES ABSENT:

Buena Park	Jim Dow	Rancho Santa Margarita	Gary Thompson
Dana Point	Wayne Rayfield	Yorba Linda	Jim Winder
Laguna Niguel	Joe Brown		

OTHERS PRESENT:

Gerard Goedhart, District Manager
Lawrence H. Shaw, Assistant Manager/Director of Operations
Michael G. Hearst, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Kelly Price, Director of Administrative Services
Stephen G. Bennett, Vector Ecologist
John Newton, Vector Control Inspector II
Julie Romo, Operations Clerk
Alan R. Burns, District Counsel
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** President Ethans called the meeting to order at 3:05 p.m. and asked Trustee Fry to lead the Pledge of Allegiance.

2. **Roll Call:** Roll call indicated 27 Trustees present, with Trustees Singer, Freese, and Bilodeau arriving shortly thereafter, making a total of 30 out of the current Board membership of 35.

3. **Introduction of Visitors:** Anna Marie Cruz, Account Executive from the National Bone Marrow Donor Program.

4. **Public Participation:** None.

5. **Employee Anniversary Recognition:** The Board of Trustees established a policy to recognize employees for their years of service at the December Board meeting. Employees are recognized starting at five years of service and then in five year increments. This year the District has ten employees to recognize with 25, 20, 10, and 5 years of service.

Stephen Bennett, Vector Ecologist	- 25 years
Jon Miller, Vector Control Inspector II	- 20 years
Ray Cavileer, Vector Control Inspector II	- 10 years
Glenn LaChance, Operations Support Technician	- 10 years
Robert Lewis, Vector Control Inspector II	- 10 years
Jodie Stoddard, IT Coordinator	- 10 years
Michael Dubose, Vector Control Inspector II	- 5 years
Eddie Garcia, Vector Control Inspector II	- 5 years
John Newton, Vector Control Inspector II	- 5 years
Renee Rehders, Human Resource Specialist	- 5 years

6. **District Manager Information Items:**

- 6A - **National Bone Marrow Donor Program Presentation:** Kelly Price, Director of Administrative Services, introduced Anna Marie Cruz, Account Executive from the National Bone Marrow Donor Program, who gave a presentation on the National Bone Marrow Registry.

7. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Fry, seconded by Trustee Webb, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items.

7A - **Appointment of Trustee Representatives:** Accepted without reading the communications from the named cities advising the Board of its appointment of a representative for the next two or four year term of office.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Jim Winder	Yorba Linda	December 5, 2008 (2 yrs.)

The following were accepted at the November Board meeting:

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Wendy Leece	Costa Mesa	November 18, 2008 (2 yrs.)
Toni Iseman	Laguna Beach	November 19, 2008 (2 yrs.)
Dr. Robert Bouer	Laguna Woods	October 28, 2008 (2 yrs.)

No communications were received from the following:

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Phillip B. Tsunoda	Aliso Viejo	(None to date)
Jim Dow	Buena Park	(None to date)
Wayne Rayfield	Dana Point	(None to date)
Sheldon S. Singer	Garden Grove	(None to date)
Joe Brown	Laguna Niguel	(None to date)
James Gomez	La Habra	(None to date)
Greg Sowards	Placentia	(None to date)
Laura Freese	San Juan Capistrano	(None to date)
Michael Levitt	Seal Beach	(None to date)
Al Ethans	Stanton	(None to date)
Frank Fry, Jr.	Westminster	(None to date)
R. Paul Webb	County of Orange	(None to date)

7B - **Authorized Travel for Director of Administrative Services to Attend the VCJPA Annual Workshop in Sacramento:** Authorized travel for Director of Administrative Services Price to attend the 21st Annual Vector Control Joint Powers Authority Workshop in Sacramento, on February 26 and 27, 2009; and authorized travel expenses of \$300.

(Consent Calendar continued next page)

7. **Consent Calendar:** (continued)

7C - **Authorized Travel to Attend the 75th Annual Conference of the AMCA in New Orleans:** Authorized travel to the 75th Annual Conference of the American Mosquito Control Association in New Orleans, Louisiana, from April 5 - 9, 2009, for Assistant District Manager/Director of Operations Shaw, Public Outreach Coordinator Pett, Director of Scientific Technical Services Cummings, Assistant Vector Ecologist Krueger, President Ethans, and 2009 Board President, or designee; and authorized total estimated travel expenses of \$8,100.

7D - **Accepted Basic Financial Statements Dated June 30, 2008 and Management Compliance Letter for 2007-08 Annual Audit:** Accepted the Basic Financial Statements dated June 30, 2008 prepared by Lance, Soll & Lunghard, LLP (Exhibit A), and compliance and audit committee letters (Exhibits B and C) for the 2007-08 annual audit.

7E - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated December 12, 2008.

8. **Approval of Minutes:** On motion by Trustee Webb, seconded by Trustee Fry, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 744th Meeting of the Board of Trustees held November 20, 2008.

9. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.

9A - On motion by Trustee Jambon, seconded by Trustee Brothers, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending November 30, 2008.

9B - On motion by Trustee Gomez, seconded by Trustee Brothers, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated December 18, 2008 (Exhibit II) in the amount of \$424,098.06 as presented by In-House Check Runs dated November 6, 10, 13, 17, 20, 24, and 25, 2008.

- 10. **Appointment of Nominating Committee for 2009 Officers of the Board of Trustees:** In accordance with Section 3.02.060 of the District Operations Code (Bylaws) of the Board of Trustees, President Ethans appointed the following to serve on the Nominating Committee for 2009 Officers of the Board:

Nominating Committee for the 2009 Officers

<u>Trustees</u>	<u>Governing Body</u>
Rosemary Dugard	Irvine
Larry Herman	La Palma
R. Paul Webb	County of Orange

- 11. **Other Business:** The Operations Committee met at 2:15 p.m. prior to the Board meeting and appointed Trustee Leece to serve as Chair of the Committee; and District Counsel Burns met with the Committee to discussed SB 1137.
- 12. **Adjournment:** There being no further business for the Board’s consideration, President Ethans adjourned the meeting at 3:24 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held December 18, 2008.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary