

MINUTES OF THE 736TH MEETING
BOARD OF TRUSTEES
Orange County Vector Control District

TIME: 3:00 P.M., March 20, 2008

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Habra	James Gomez
Brea	Roy Moore	Lake Forest	Jean D. Jambon
Buena Park	Jim Dow	La Palma	Larry A. Herman
Costa Mesa	Wendy Leece	Los Alamitos	Ken C. Parker
Dana Point	Wayne Rayfield	Mission Viejo	Gail Reavis
Fountain Valley	Cheryl Brothers	Orange	Denis Bilodeau
Fullerton	Sharon Quirk	Placentia	Greg Sowards
Garden Grove	Dr. Sheldon S. Singer	Rancho Santa Margarita	Gary Thompson
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Tustin	Lou Bone
Laguna Niguel	Joe Brown	Villa Park	Richard A. Freschi
Laguna Woods	Dr. Robert Bouer	Westminster	Frank Fry, Jr.

TRUSTEES ABSENT:

Anaheim	Lucille Kring	San Juan Capistrano	Laura Freese
Laguna Hills	Melody Carruth	Yorba Linda	Jim Winder
Newport Beach	Dr. Virginia L. Barrett	County of Orange	R. Paul Webb

OTHERS PRESENT:

Gerard Goedhart, District Manager
Lawrence H. Shaw, Assist. Manager/Dir. of Operations
Michael G. Hearst, Director of Communications
Kelly Price, Director of Administrative Services
Robert Cummings, Dir. of Scientific Technical Services
Tawnia Pett, Public Outreach Coordinator
Lora Babilo, Communications Specialist
John Newton, Vector Control Inspector II
Julie Romo, Operations Clerk
Alan R. Burns, District Counsel
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** President Ethans called the meeting to order at 3:00 p.m. and led the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 25 Trustees present, with Trustees Quirk, Iseman, Bilodeau, and Thompson arriving shortly thereafter, making a total of 29 Trustees present out of the current Board membership of 35.
3. **Introduction of Visitors:** Mitch Barker, Senior Vice President, PARS; and Hoddy Fritz, Vice President, Union Bank of California/HighMark.
4. **Public Participation:** None.
5. **District Manager Information Items:**
 - 5A - **Flea-borne Typhus Update:** Robert Cummings, Director of Scientific Technical Services, gave an update on flea-borne typhus in Orange County.
 - 5B - **OCERS Liability Presentation:** Gerard Goedhart, District Manager, gave a presentation on the Orange County Retirement System (OCERS) liability.
 - 5C - **SB 1326 (Ducheny) Update:** Michael Hearst, Director of Communications, gave an update on SB 1326 (Ducheny).
 - 5D - **Budget and Finance Committee Report:** The Budget and Finance Committee met prior to the Board meeting and selected Trustee Parker to Chair the Committee. The Committee will meet on March 26 at 10:30 a.m. to review and discuss the budget proposal that Trustees received at the Board meeting.
6. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Parker, seconded by Trustee Freschi, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar items:
 - 6A - **Authorized Hourly Rate Adjustment for District Counsel:** Authorized rate increases for legal services by Harper & Burns LLP effective July 1, 2008. District Counsel Burns’ memo is attached as Exhibit A. The rate increases are as follows:

	Former Hourly Rate	Proposed Hourly Rate
Senior Attorney, Partner	\$166	\$176
Associate Attorney	129	137
Law Clerk	80	85
Paralegal	75	80

(Consent Calendar Continued Next Page)

6. **Consent Calendar – Items for Approval by General Consent:** (continued)

6B - **Approved Amendment to Agreement for Annual Audit with Lance, Soll & Lunghard, LLP:** Approved the Amendment to Agreement for Annual Audit with Lance, Soll & Lunghard, LLP, to extend the contract with the firm for fiscal years 2007-08 and 2008-09. The Auditor’s letter is attached as Exhibit B; the Amendment to Agreement is attached as Exhibit C. The fees for the two additional years of service are as follows:

	<u>2007-08</u>	<u>2008-09</u>
Audit	\$9,760	\$10,050
New Auditing Standards	<u>1,750</u>	<u>1,750</u>
Total	\$11,510	\$11,800

6C - **Approved Research Grant with Western University for the Development of Screening Assays for Detection of Rickettsial Infections in Opossums, Cats, and Other Animals of Orange County:** Approved a research grant with Western University for the development of diagnostic tests for the detection of flea-borne typhus in opossums, cats, and other possible carriers of this disease in animals of Orange County at a cost of \$5,000. The project is part of a two-year, cooperative typhus study with Orange County Animal Care. A detailed description of the project proposal and budget is attached as Exhibit D.

6D - **Authorized Travel to Attend the Society of Wetland Scientists Conference in Washington, D.C.:** Authorized travel for Assistant Biologist Saba to attend the Society of Wetland Scientists Conference in Washington, D.C., from May 26 - 30, 2008; and authorized travel expenses of \$2,040.

6E - **Authorized Travel to Attend the MVCAC Spring Quarterly Meeting in Monterey:** Authorized travel for District Manager Goedhart, Director of Communications Hearst, and Public Outreach Coordinator Pett to attend the Mosquito and Vector Control Association of California (MVCAC) Spring Quarterly meeting on May 1 - 2, 2008, at the Hyatt Regency in Monterey; and authorized total travel expenses of \$2,100.

6F - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated March 14, 2008.

7. **Approval of Minutes:** On motion by Trustee Freschi, seconded by Trustee Parker, and passed by majority vote (Abstained: Trustees Rayfield and Fry), the Board of Trustees approved without reading the Minutes of the 735th Meeting of the Board of Trustees held February 21, 2008.

8. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.
 - 8A - On motion by Trustee Freschi, seconded by Trustee Parker, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I (attached) the Orange County Vector Control District Monthly Financial Report for the period ending February 29, 2008.
 - 8B - On motion by Trustee Thompson, seconded by Trustee Parker, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated March 20, 2008 (Exhibit II) in the amount of \$546,566.78 as presented by In-House Check Runs dated February 5, 14, 19, 20, 22, and 28, 2008.
9. **Adopted Resolution No. 324, Authorizing the Destruction of the Ballots Pertaining to the 2004 Benefit Assessment:** On motion by Trustee Fry, seconded by Trustee Parker, and passed by unanimous vote, the Board of Trustees adopted Resolution No. 324, entitled Authorizing the Destruction of the Ballots Pertaining to the 2004 Benefit Assessment (Exhibit E).
10. **Adopted Resolution No. 325 to Direct the Preparation of the Engineer's Reports for Fiscal Year 2008-09 for the Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1), and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2):** On motion by Trustee Bouer, seconded by Trustee Jambon, and passed by unanimous vote, the Board of Trustees adopted Resolution No. 325 to direct SCI Consulting Group to prepare the Engineer's Reports for both Orange County Vector Control District Vector Surveillance and Control Assessment District (District No. 1), and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2) for Fiscal Year 2008-09 (Exhibit F).
11. **Directed Staff to Prepare Final Documents for Authorizing Participation in the Public Agency Retirement Services (PARS) Health Care Plan (GASB 45 Funding Program) to be Administered by PARS and Union Bank of California:** On motion by President Ethans, seconded by Trustee Leece, and passed by unanimous vote, the Board of Trustees moved to proceed with the preparation of the final documents for the establishment of a trust fund with Public Agency Retirement Services. The resolution and other material will be presented to the Board at the April meeting.
12. **Other Business: Public Employee Performance Evaluation – Position: District Manager:** President Ethans reported that the Executive Committee met prior to the Board meeting to evaluate the District Manager, pursuant to Government Code Section 54957.

13. **Adjournment:** There being no further business for the Board's consideration, President Ethans adjourned the meeting at 4:19 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held March 20, 2008.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____
_____ meeting held _____

ATTEST: _____
Secretary