

# MINUTES OF THE 746TH MEETING

## BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., January 15, 2009

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

### TRUSTEES PRESENT:

Stanton	Al Ethans, President		
Cypress	Sandra Montez, Vice-President		
San Clemente	Joe Anderson, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Habra	James Gomez
Anaheim	Lucille Kring	Lake Forest	Jean D. Jambon
Brea	Roy Moore	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Steven H. Weinberg	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Garden Grove	Dr. Sheldon S. Singer	Rancho Santa Margarita	Gary Thompson
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Tustin	Lou Bone
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Yorba Linda	Jim Winder
Laguna Woods	Dr. Robert Bouer	County of Orange	R. Paul Webb

### TRUSTEES ABSENT:

Fullerton	Dr. F. Richard Jones	San Juan Capistrano	Laura Freese
Mission Viejo	Gail Reavis	Westminster	Frank Fry, Jr.

### OTHERS PRESENT:

Gerard Goedhart, District Manager  
Lawrence H. Shaw, Assistant Manager/Director of Operations  
Michael G. Hearst, Director of Communications  
Robert Cummings, Director of Scientific Technical Services  
Kelly Price, Director of Administrative Services  
Tawnia Pett, Public Outreach Coordinator  
John Newton, Vector Control Inspector II  
Julie Romo, Operations Clerk  
Alan R. Burns, District Counsel  
Viki Blaylock, Executive Assistant/Clerk of the Board

1. **Pledge of Allegiance:** President Ethans called the meeting to order at 3:05 p.m. and asked Trustee Webb to lead the Pledge of Allegiance.
  
2. **Roll Call:** Roll call indicated 29 Trustees present, with Trustees Kring and Brothers arriving shortly thereafter, making a total of 31 out of the current Board membership of 35.
  
3. **Introduction of Visitors:** Leroy Mills, Council Member, City of Cypress.
  
4. **Introduction of New Trustees:** President Ethans introduced Robert Ming, City of Laguna Niguel, and Steven H. Weinberg, City of Dana Point.
  
5. **Public Participation:** None.
  
6. **Appointment of Trustee Representatives:** Accepted without reading the communications from the named cities advising the Board of its appointment of a representative for the next two or four year term of office.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Phillip B. Tsunoda	Aliso Viejo	January 8, 2009 (2 yrs.)
Jim Dow	Buena Park	January 14, 2009 (2 yrs.)
* Wendy Leece (2 yrs.)		Costa Mesa November 19, 2008
Wayne Rayfield	Dana Point	January 13, 2009 (2 yrs.)
Sheldon S. Singer	Garden Grove	January 14, 2009 (4 yrs.)
* Toni Iseman	Laguna Beach	November 19, 2008 (2 yrs.)
Robert Ming	Laguna Niguel	December 18, 2008 (2 yrs.)
* Dr. Robert Bouer	Laguna Woods	October 28, 2008 (2 yrs.)
James Gomez	La Habra	December 18, 2008 (2 yrs.)
Greg Sowards	Placentia	December 17, 2008 (2 yrs.)
Laura Freese	San Juan Capistrano	December 18, 2008 (2 yrs.)
Michael Levitt	Seal Beach	January 13, 2009 (4 yrs.)
Al Ethans	Stanton	January 14, 2009 (2 yrs.)
Frank Fry, Jr.	Westminster	January 15, 2009 (2 yrs.)
* Jim Winder	Yorba Linda	December 5, 2008 (2 yrs.)

\*Approved at previous Board meeting.

No communication was received from the following:

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
R. Paul Webb	County of Orange	(None to date)

- 7. **Trustee Rayfield from the City of Dana Point Completed Ten Years of Service:** Trustee Wayne Rayfield, from the City of Dana Point, completed ten years of service on the Board of Trustees. Trustee Rayfield was appointed to the Board in January 1999, and served on the Budget and Finance; Policy and Personnel; Building, Property and Equipment; and Supplemental Services Committees. Trustee Rayfield has attended 91 of the 120 meetings of the Board for a 76 percent attendance record. A ten year service certificate was presented at the Board meeting.
  
- 8. **Recognition of Outgoing Trustees:** Plaques were presented for the outgoing Trustees: Wayne Rayfield, Dana Point; Sharon Quirk, Fullerton; and Joe Brown, Laguna Niguel.
  
- 9. **Nominating Committee Report on Election of Officers of the Board of Trustees for 2009:** Trustee Webb reported that the Nominating Committee (Trustees Dugard, Herman, and Webb) has placed the following names in nomination for the respective offices.

President	Sandra Montez	Cypress
Vice-President	Joe Anderson	San Clemente
Secretary	Roy Moore	Brea

- 10. **Election of Officers of the Board of Trustees for 2009:** President Ethans placed the names in nomination for the respective offices, and asked if there were further nominations from the floor. Hearing none, President Ethans called for a motion to close nominations.

On motion by Trustee Kring, seconded by Trustee Webb, and passed by unanimous vote, the nominations were closed.

President Ethans called for a motion of acceptance.

On motion by Trustee Kring, seconded by Trustee Webb, and passed by unanimous vote, the following Trustees were elected to their respective offices.

President	Sandra Montez	Cypress
Vice-President	Joe Anderson	San Clemente
Secretary	Roy Moore	Brea

Trustee Montez was installed as the new President for 2009 by Trustee Ethans, who presented her with a new gavel.

- 11. **Recognition of Outgoing President:** President Montez presented an engraved plaque to Past-President Ethans along with his engraved gavel.

12. **District Manager Information Items:**

12A - **WNV Summary for 2008:** Robert Cummings, Director of Scientific Technical Services, gave a presentation summarizing West Nile virus (WNV) for 2008.

13. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Anderson, seconded by Trustee Carchio, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items.

13A - **Board of Trustees Committee Assignments:** Received and Filed: Each year, at the installation of the new Board officers, the Board Committees are reconstituted. Enclosed with the Agenda was a questionnaire and committee function sheet. Trustees are to select first, second, and third choice for committees on which to serve, and complete the Trustee information. New committees will be approved in February and will commence in March.

13B - **Accept 2008 Trustee Attendance Report:** Received and Filed: Accepted the 2008 Board of Trustees Attendance Report, attached as Exhibit A.

13C - **Report of 2008 District Accomplishments and Upcoming Projects 2009:** Received and Filed: Attached as Exhibit B is the Report of 2008 District Accomplishments and Upcoming Projects 2009.

13D - **Statement of Economic Interests:** Received and Filed: Included as a separate item with the Agenda was a packet with the Statement of Economic Interests forms and explanation sheets. Each Trustee is requested to fill out these forms and return them to Viki Blaylock. These forms require filing in the office of the Clerk of the Board of Supervisors by April 1.

13E - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated January 9, 2009.

- 14. **Approval of Minutes:** On motion by Trustee Webb, seconded by Trustee Ethans, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 745th Meeting of the Board of Trustees held December 18, 2008.
  
- 15. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below.
  - 15A - On motion by Trustee Parker, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending December 31, 2008.
  
  - 15B - On motion by Trustee Brothers, seconded by Trustee Thompson, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated January 15, 2009 (Exhibit II) in the amount of \$394,921.50 as presented by In-House Check Runs dated December 4, 9, 18, 22, 24, and 31, 2008.
  
- 16. **Adjournment:** There being no further business for the Board's consideration, President Montez adjourned the meeting at 3:45 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held January 15, 2009.

\_\_\_\_\_  
Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its \_\_\_\_\_

\_\_\_\_\_ meeting held \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Secretary