



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

756TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**NOVEMBER 19, 2009
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
756th Meeting, November 19, 2009
Thursday, 3:00 P.M.
ITEMS

COMMITTEE MEETINGS:

⇨ 2:00 p.m. – Operations Committee: 1) Consider Executive Committee’s Request to Prepare Report/Recommendation for the Board of Trustees on the District Service Delivery Model for Core Services of Mosquito Abatement, Rat Control Services, and Fly Control Services (Agenda Item 14); 2) Review Privatization Study; 3) Review Pilot Program for Rat Control Services; 4) Review Analysis of Enterprise Fleet Management Regarding Vehicle Maintenance and Acquisition Service; 5) Trustee Bios for OCVCD Website

⇨ 2:30 p.m. – Building, Property & Equipment Committee: 1) Review Vehicle Bids (Item 11)

REGULAR MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Public Participation
5. Announcement of Late Communications
6. Committee Reports
 - 6A - Executive Committee
 - 6B - Operations Committee
 - 6C - Building, Property & Equipment Committee
7. District Manager Information Items
8. Consent Calendar – Items for Approval by General Consent
 - 8A - Appointment of Trustee Representatives
 - 8B - Authorize Disposal of Two Vehicles
 - 8C - Adopt Resolution No. 345 Urging the Governor and State Legislature to Pass Legislation Calling for CalPERS Pension Reform in 2010 and approval of the transmittal letter.
 - 8D - Report of District Activities
9. Approval of Minutes
10. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 10A - Monthly Financial Report
 - 10B - Warrant Register
11. Authorization to Purchase Two (2) New Vehicles
12. Authorize Signing of Cooperative Agreement with the California Department of Public Health
13. Resolution Establishing an Orderly Process for Conducting District Business
14. Operations Committee’s Report/Recommendation on District Service Delivery Model for Core Services of Mosquito Abatement, Rat Control Services, and Fly Control Services
15. Discussion on Release of County of Orange Draft “White Paper”
16. Written Communications
17. Comments from the Board of Trustees
18. Other Business
19. Adjournment
(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Jones (Alternate: Trustee Carchio).

2. **ROLL CALL:**

Cypress	Sandra Montez, President		
San Clemente	Joe Anderson, Vice-President		
Brea	Roy Moore, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	Gail Reavis
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Dana Point	Steven H. Weinberg	Orange	Denis Bilodeau
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	Dr. F. Richard Jones	Rancho Santa Margarita	Gary Thompson
Garden Grove	Mark Rosen	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Fred S. Bella
Irvine	Rosemary Dugard	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Dr. Robert Bouer	Westminster	Frank Fry, Jr.
La Habra	James Gomez	Yorba Linda	Jim Winder
Lake Forest	Jean D. Jambon	County of Orange	John M. W. Moorlach

3. INTRODUCTION OF VISITORS:

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

5. ANNOUNCEMENT OF LATE COMMUNICATIONS:

6. COMMITTEE REPORTS:

6A - **Executive Committee:** Met at 3:30 p.m., Thursday, November 5. 1) Status of the Operations Committee’s Review of the Privatization Study and Pilot Program.

6B - **Operations Committee:** Meeting at 2:00 p.m. prior to the Board of Trustees meeting: 1) Consider Executive Committee’s Request to Prepare Report/Recommendation for the Board of Trustees on the District Service Delivery Model for Core Services of Mosquito Abatement, Rat Control Services, and Fly Control Services [Agenda Item 14]; 2) Review Privatization Study; 3) Review Pilot Program for Rat Control Services; 4) Review Analysis of Enterprise Fleet Management Regarding Vehicle Maintenance and Acquisition Service; 5) Trustee Bios for OCVCD Website

6C - **Building, Property & Equipment Committee:** Meeting at 2:30 p.m. prior to the Board of Trustee meeting: 1) Review Vehicle Bids (Item 11).

7. **DISTRICT MANAGER INFORMATION ITEMS:**

*****CONSENT CALENDAR*****

8. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

8A - **Appointment of Trustee Representatives:** The following cities with communication dates shown have appointed a representative for their city for the next two or four year term of office.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Lucille Kring	Anaheim	(None to date)
Roy Moore	Brea	(None to date)
Sandra Montez	Cypress	(None to date)
Cheryl Brothers	Fountain Valley	(None to date)
Dr. F. Richard Jones	Fullerton	(None to date)
Joe Carchio	Huntington Beach	(None to date)
Rosemary Dugard	Irvine	(None to date)
Jean Jambon	Lake Forest	(None to date)
Larry A. Herman	La Palma	(None to date)
Gail Reavis	Mission Viejo	(None to date)
Denis Bilodeau	Orange	(None to date)
Gary Thompson	Rancho Santa Margarita	(None to date)
Joe Anderson	San Clemente	(None to date)
Fred S. Bella	Santa Ana	(None to date)
Al Murray	Tustin	(None to date)
James Rheins	Villa Park	(None to date)

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees accept without reading the communications from the above named cities advising the Board of its appointment of a representative for the next two or four year term of office.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

(Consent Calendar continued next page)

8. **CONSENT CALENDAR:** (continued)

8B - **Authorize Disposal of Two Vehicles:** The District Policy is to consider replacement of vehicles at ten years or 100,000 miles of use, depending on mechanical condition. The two vehicles slated for disposal are: 1) Fleet No. 179, 1994 Chevy S10 Pick-up Truck, 64,370 miles, which is over ten years old; and 2) Fleet No. 212, 2002 Toyota Tundra Pick-up Truck, 113,086 miles, which is over the mileage limit. Pursuant to the District's Operations Code 4.05.010, Sale of Surplus Property, these vehicles will be sent to General Auction.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees authorize the disposal of two vehicles at General Auction: 1) Fleet No. 179, 1994 Chevy S10 Pick-up Truck; and 2) Fleet No. 212, 2002 Toyota Tundra Pick-up Truck.

[Staff Contact: L. Shaw. Phone: (714) 971-2421, Ext. 121]

8C - **Adopt Resolution No. 345 Urging the Governor and State Legislature to Pass Legislation Calling for CalPERS Pension Reform in 2010 and Approval of the Transmittal Letter:** Included in the District's 2010 Legislative Objectives are several items related to California Public Employees' Retirement System (CalPERS) Pension Reform. This resolution formalizes the District's position calling for reform in CalPERS post-employment benefit plans.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees adopt Resolution No. 345 entitled "A Resolution of the Board of Trustees of the Orange County Vector Control District Urging the Governor and State Legislature to Approve CalPERS Pension Reform in 2010" (Exhibit A); and approve the CalPERS Pension Reform Letter of Transmittal (Exhibit B).

[Staff Contact: M. Hearst. Phone: (714) 971-2421 Ext. 129]

8D - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated November 13, 2009.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

9. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 755th Meeting of the Board of Trustees held October 15, 2009, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

10. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

10A - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending October 31, 2009.

10B - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated November 19, 2009, in the amount of \$374,933.66 as presented by In-House Check Runs dated October 8, 13, 14, 22, 26, and 27, 2009. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

11. **AUTHORIZATION TO PURCHASE TWO (2) NEW VEHICLES:** The District budgeted for two (2) new 4 x 4 Pick-up Trucks in the 2009-10 Budget. Staff solicited bids from five (5) Orange County Ford dealers for the Ford Ranger 4 X 4 XLT Super Cab Pick-up Trucks. The following three (3) bids were received:

Theodore Robins Ford (Costa Mesa)	\$44,136.96
Villa Ford Inc. (Orange)	\$49,287.78
Sunset Ford (Westminster)	\$51,730.20

The 2009-2010 Budget has \$47,500 budgeted for the purchase of these vehicles.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees authorize the purchase of two (2) Ford Ranger Extended Cab 4 x 4 Pickup Trucks for a total amount of \$44,136.96 from Theodore Robins Ford in the City of Costa Mesa. The Building, Property and Equipment Committee will meet at 2:30 p.m. prior to the Board meeting to review the bids (Exhibit C).

[Staff Contact: L. Shaw. Phone: (714) 971-2421 Ext. 121]

12. **AUTHORIZE SIGNING OF COOPERATIVE AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH:** The current Cooperative Agreement will expire on December 31, 2009. This agreement is entered pursuant to Health and Safety Code Section 116180, which provides that local governmental agencies and the State may enter into cooperative agreements regarding financial support and the use of pesticides for vector control. It is provided in Section 116183 that “to ensure public health and safety” any state or local agency shall and any federal agency should contract with a local mosquito and vector control agency that is a party to the cooperative agreement. This is to “ensure that the outbreak response is supervised appropriately and conducted by sound integrated mosquito management techniques.” Therefore, in the event of an outbreak, mosquito and vector control personnel are required to be involved to ensure appropriate and integrated response. Vector control employees also have the rights of access and immunities to properly perform the job.

To be eligible the District is required to agree to comply with the calibration, record keeping, reporting, and application standards set forth therein. District Counsel has reviewed the agreement and approved as to form.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees authorize the Manager to sign the Cooperative Agreement (Exhibit D) with the California Department of Public Health.

[Staff Contact: R. Cummings. Phone: 714-971-2421, Ext. 138]

13. **RESOLUTION ESTABLISHING AN ORDERLY PROCESS FOR CONDUCTING DISTRICT BUSINESS:** The resolution (Exhibit E) has been developed to bring structure to the committee system and to control costs. It recognizes that committees are entrusted with studying District matters and making recommendations on certain subjects. It also acknowledges the limited District resources and funds available to study issues. It requires an estimate of cost and full Board approval when staff is required to perform work to study issues. It also establishes procedures for minutes and agendas for committees. Lastly, it encourages that only “one-way” emails are used so that a violation of the Brown Act does not occur inadvertently.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees adopt Resolution No. 346 entitled “A Resolution of the Board of Trustees of the Orange County Vector Control District Establishing an Orderly Process for Conducting District Business.”

[Staff Contact: A. Burns. Phone: 714-971-2421, Ext. 112]

14. **OPERATIONS COMMITTEE’S REPORT/RECOMMENDATION TO THE BOARD OF TRUSTEES ON DISTRICT SERVICE DELIVERY MODEL FOR CORE SERVICES OF MOSQUITO ABATEMENT, RAT CONTROL SERVICES, AND FLY CONTROL SERVICES:** At the request of the Executive Committee, the Operations Committee will meet on November 19 at 2:00 p.m. prior to the Board of Trustees meeting to make its report/recommendation to the Board of Trustees on the District Service Delivery Model for core services of mosquito abatement, rat control services, and fly control services.

Recommended Action: It is the Executive Committee’s and District Manager’s recommendation that the Board of Trustees support the current District Service Delivery Model for core services of mosquito abatement, rat control services, and fly control services.

15. **DISCUSSION ON RELEASE OF COUNTY OF ORANGE DRAFT “WHITE PAPER”:** At the October Board meeting, the Board directed staff to agendize for discussion the release of the County of Orange Draft “White Paper.”

Recommended Action: Board action as deemed appropriate.

16. **WRITTEN COMMUNICATIONS:**

17. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

18. **OTHER BUSINESS:**

19. **ADJOURNMENT:**

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
MVCAC 78th Annual Conference	Hyatt Regency, Sacramento	February 7 - 10, 2010
AMCA 76th Annual Conference	Lexington Center, Lexington, Kentucky	March 28 - April 1, 2010

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus