



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

765TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**AUGUST 26, 2010
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
765th Meeting, August 26, 2010
Thursday, 2:00 P.M.

ITEMS

COMMITTEE MEETINGS: August 24, 2010 (Tuesday)

⇨ 7:30 A.M. - Policy & Personnel Committee: 1) Closed Session: Public Employee Selection and Appointment (Gov. Code § 54957). Position: District Manager

SPECIAL MEETING – 2:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Closed Session: Public Employee Selection and Appointment (Gov. Code § 54957)
Position: District Manager
5. Reconvene to Open Session
6. Public Participation
7. Announcement of Late Communications
8. Management Information Items
 - 8A - History of District Funding
 - 8B - Other Information Items
9. Committee Reports
10. Consent Calendar – Items for Approval by General Consent
 - 10A - Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 10A.1 - Monthly Financial Report
 - 10A.2 - Warrant Register
 - 10B - Authorize Travel for Staff to Attend the CalPERS Educational Forum 2010
 - 10C - Authorize Travel for Staff to Attend the SOVE Conference in Raleigh, North Carolina
 - 10D - Report of District Activities
11. Approval of Minutes
12. Written Communications
13. Comments from the Board of Trustees
14. Other Business
15. Adjournment (Next Board of Trustees meeting will be held on September 30, 2010)
(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Dixon (Alternate: Trustee Parker).

2. **ROLL CALL:**

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice-President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Richard T. Dixon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	Gary Thompson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	VACANT
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach

3. **INTRODUCTION OF VISITORS:**

4. **CLOSED SESSION:** Adjourn to closed session to discuss:

Public Employee Selection and Appointment Pursuant to Gov. Code § 54957.
Position: District Manager

5. **RECONVENE TO OPEN SESSION:**

6. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

7. **ANNOUNCEMENT OF LATE COMMUNICATIONS:**

8. **MANAGEMENT INFORMATION ITEMS:**

8A - **History of District Funding:** Michael Hearst, Interim District Manager, will give a PowerPoint® presentation on the “History of District Funding.”

8B - **Other Information Item:**

9. **COMMITTEE REPORTS:**

*****CONSENT CALENDAR*****

10. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

10A - **Accept and Approve Monthly Financial Report; and Receive and File Warrant Register:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

10A.1 - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending July 31, 2010.

10A.2 - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated August 26, 2010, in the amount of \$848,374.02 as presented by In-House Check Runs dated July 1, 6, 8, 15, 19, 20, and 29, 2010. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

10B - **Authorize Travel for Staff to Attend the CalPERS Educational Forum 2010:** Staff is requesting approval for the Director of Administrative Services, Accounting Supervisor, and Human Resources Specialist to attend the CalPERS Educational Forum 2010 in Indian Wells, California, on October 25-27, 2010. The conference offers workshops on such topics as the latest actuarial news, health benefits officer training, payroll reporting information, health coverage changes, current retirement information and changes. The conference is within driving distance, therefore air travel is not required. The cost is approximately \$800 per person (hotel and registration), for a total cost of \$2,400 for the three employees requested to travel. This item has been budgeted in the 2010-11 fiscal year travel account.

Recommended Action: It is the Interim District Manager’s recommendation that the Board of Trustees authorize Director of Administrative Services Price, Accounting Supervisor Kimball, and Human Resources Specialist Rehders to attend the 2010 CalPERS Educational Forum to be held at the Renaissance Esmeralda in Indian Wells, California, on October 25-27, 2010; and authorize a total cost of \$2,400 for travel expenses.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

(Consent Calendar continued next page)

10. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

10C - **Authorize Travel for Staff to Attend the SOVE Annual Conference in Raleigh, North Carolina:** The Society for Vector Ecology (SOVE) 42nd Annual Conference will be held September 26 – 30, 2010, in Raleigh, North Carolina. It has been the history of the District to send its technical staff to the SOVE conferences because the meetings cover the whole breadth of vector-borne disease issues, both nationally and internationally. Staff members requesting approval to attend the conference are Director of Operations Shaw, Director of Scientific Technical Services Cummings, and Public Outreach Coordinator Pett. The total cost for all three District personnel is approximately \$4,000. This item has been budgeted in the 2010-11 fiscal year travel account.

Recommended Action: It is the Interim District Manager’s recommendation that the Board of Trustees authorize travel for Director of Operations Shaw, Director of Scientific Technical Services Cummings, and Public Outreach Coordinator Pett to attend the Society for Vector Ecology 42th Annual Conference on September 26 – 30, 2010, in Raleigh, North Carolina; and authorize a total cost of \$4,000 for travel expenses.

[Staff Contact: R. Cummings. Phone: (714) 971-2421, Ext. 138]

10D - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated August 13, 2010.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

11. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 764th Meeting of the Board of Trustees held July 15, 2010, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

12. **WRITTEN COMMUNICATIONS:**

13. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

14. **OTHER BUSINESS:**

15. **ADJOURNMENT:** Adjourn the meeting to the next regular Board of Trustees meeting on September 30, 2010.

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
LCC Annual Conference	San Diego Convention Center San Diego, CA	September 15 - 17, 2010
SOVE	Raleigh Hilton, Raleigh, NC	September 26 - 30, 2010
CalPERS Educational Forum	Renaissance Esmeralda Indian Wells, CA	October 25 - 27, 2010
MVCAC Fall Meeting	Embassy Suites Lake Tahoe, CA	November 3 - 5, 2010
MVCAC 79 th Annual Conference	Renaissance Esmeralda Indian Wells, CA	January 30 - February 1, 2011

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus