

MINUTES OF THE 759TH MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., February 18, 2010

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Richard T. Dixon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	San Juan Capistrano	Laura Freese
Fullerton	Dr. F. Richard Jones	Seal Beach	Michael Levitt
Garden Grove	Mark Rosen	Stanton	Al Ethans
Huntington Beach	Joe Carchio	Tustin	Al Murray
Laguna Beach	Toni Iseman	Villa Park	James Rheins
Laguna Hills	Melody Carruth	Westminster	Frank Fry, Jr.
Laguna Niguel	Robert Ming	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach

TRUSTEES ABSENT:

Irvine	Dr. Steven Choi	Rancho Santa Margarita	Gary Thompson
Laguna Woods	Dr. Robert Bouer	Santa Ana	VACANT

OTHERS PRESENT:

Gerard Goedhart, District Manager	Lawrence H. Shaw, Director of Operations
Michael G. Hearst, Director of Communications	John Drews, Vector Control Inspector III
Kelly Price, Director of Administrative Services	John Parsons, Vector Control Inspector III
Robert Cummings, Dir. of Scientific Technical Serv.	Allyson Reinig, Vector Control Inspector III
Amber Semrow, Biologist	John Newton, Vector Control Inspector II
Tawnia Pett, Public Outreach Coordinator	Julie Romo, Operations Clerk
Lora Babilo, Communications Specialist	
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Anderson called the meeting to order at 3:00 p.m. and asked Trustee Iseman to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 29 Trustees present, with Trustees Tsunoda and Bilodeau arriving shortly thereafter, making a total of 31 out of the current Board membership of 35.
3. **Introduction of Visitors:** Jim McGuire, Senior Project Manager, Willdan Financial Services; Kim Manning, Auditor, Lance, Soll & Lunghard, LLP; and Kathleen Moran, Executive Assistant, Office of Supervisor Moorlach.
4. **Introduction of New Trustees:** President Anderson introduced Richard T. Dixon, City of Lake Forest.
5. **Public Participation:** None.
6. **Announcement of Late Communications:** Viki Blaylock, Clerk of the Board, announced that the following late communications were received and distributed to the Board of Trustees, staff, and made available to the public:
 - PowerPoint® Presentation for Item 7A: Adulthood Permit Update.
 - PowerPoint® Presentation for Item 7B: Willdan Financial Services.
 - PowerPoint® Presentation for Item 12: Mid-Year Budget Review.
 - PowerPoint® Presentation for Item 12: Five Year Financial Model.
7. **Presentations:**
 - 7A - **Adulthood Permit Update:** Amber Semrow, District Biologist, gave a presentation on the District's status regarding the California Environmental Quality Act (CEQA) in light of the recent 6th Circuit Court Decision. The court's ruling has resulted in the development of impending new regulations on the use of pesticides as they pertain to water quality issues addressed by the National Pollution Discharge Elimination System (NPDES) permitting program. Demonstrating compliance with CEQA regulations will be an integral part of the NPDES permit and essential for the acquisition of other regulatory permits.
 - 7B - **Willdan Financial Services Presentation on Analysis of the Benefit Assessment:** Kelly Price, Director of Administrative Services, introduced Jim McGuire, Senior Project Manager, Willdan Financial Services, who gave a presentation on the Analysis of the Benefit Assessment in light of recent court decisions.
8. **District Manager Information Items:** None.

9. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Fry, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Item 9C, which was pulled for discussion and separate action.

9A- **Budget Meeting Schedule:** Received and Filed.

Thursday, March 18, 2010

Distribution of Proposed Budget to Trustees at Board meeting

Thursday, March 25, 2010, 11:30 a.m.

Budget & Finance Committee meeting to review Proposed Budget

Tuesday, March 30, 2010, 11:30 a.m.

Additional Workshop for Trustees (same presentation as March 25)

Thursday, April 1, 2010, 11:30 a.m.

Additional Workshop for Trustees (same presentation as March 25)

Thursday, April 15, 2010

Board Meeting – Adoption of Budget

9B - **Electronic Filing Presentation Postponed; and Statement of Economic Interests Form 700 Enclosed:** Received and Filed.

Electronic Filing Presentation Postponed Until March 18: The session with Darlene Bloom, Clerk of the Board of Supervisors, on instructing Trustees how to electronically file the Statement of Economic Interests Form 700, has been postponed. The Clerk of the Board of Supervisors office will be sending information to Trustees regarding log-ins, IDs, passwords, and filer instructions for electronic filing. Electronic filing is NOT mandatory; Trustees may file a hard copy of the Statement of Economic Interests Form 700, which may be obtain from Viki Blaylock, Clerk of the Board, or online at: <http://www.fppc.ca.gov/forms/700-09-10/Form700-09-10.pdf>

The Statement of Economic Interests Form 700 was included as a separate item with the Agenda. Each Trustee is requested to fill out these forms and return them to Viki Blaylock by March 19, so that they can be filed in the office of the Clerk of the Board of Supervisors by April 1. (Please note that there are penalties for late filing.) The front sheet must have an **original signature in blue ink**.

Trustee Filing Disclosure Category is OC-01: All interests in real property in Orange County or the District, as applicable, as well as investments, business positions, and sources of income (including gifts, loans, and travel payments).

(Consent Calendar continued next page)

9. **Consent Calendar – Items for Approval by General Consent:** (continued)

- 9D - **Authorized Travel to Attend the 2010 Annual Imported Fire Ant Conference in Little Rock, Arkansas:** Authorized travel for Director of Operations Shaw and Vector Control Inspector III Cassidy to attend the 2010 Annual Imported Fire Ant Conference at the Little Rock Doubletree Guest Suites in Little Rock, Arkansas, on April 19 - 22, 2010, and authorized total travel expenses in the amount of \$2,450.
- 9E - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated February 12, 2010.

Consent Calendar: The following Consent Calendar item was pulled and separate action was taken as follows:

- 9C - **Approval of Trustees' Committee Assignments for 2010:** On motion by Trustee Gomez, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved the 2010 committee assignments made by Board President Anderson as listed in Exhibit A, with the change of committee assignments for Trustee Bilodeau to the Policy and Personnel Committee, and Trustee Dixon to the Operations Committee.
10. **Approval of Minutes:** On motion by Trustee Fry, seconded by Trustee Moorlach, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 758th Meeting of the Board of Trustees held January 21, 2010.
11. **Accepted and Approved the Monthly Financial Report and Warrant Register:** The Board of Trustees accepted and approved items (A) and (B) below. At the request of Trustee Moorlach, this item will be placed on the Consent Calendar for future Board meetings.
- 11A - On motion by Trustee Levitt, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending January 31, 2010.
- 11B - On motion by Trustee Kring, seconded by Trustee Carchio, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrants Register dated February 18, 2010 (Exhibit II) in the amount of \$363,770.49 as presented by In-House Check Runs dated January 4, 5, 13, 14, 19, 20, 28, 29, and 31, 2010.

12. **Approved Budget Amendments Including Adoption of Resolution No. 348 to Amend Resolution No. 321; and Received and Filed Mid-Year Budget Review and Amendments for Fiscal Year 2009-10, and Five Year Financial Model for Fiscal Years 2010-11 Through 2014-15:** On motion by Trustee Freese, seconded by Trustee Leece, and passed by unanimous vote (Absent: Trustees Tsunoda, Kring, Weinberg, Jones, Choi, Iseman, Bouer, Gomez, Dixon, Herman, Parker, Bilodeau, Sowards, Thompson, Ethans), the Board of Trustees received and filed the Mid-Year Budget Review for Fiscal Year 2009-10 (Fund Balance Sheet attached as Exhibit B) and the Five Year Financial Model for Fiscal Years 2009-10 through 2014-15; and adopted Resolution 348 (Exhibit C), and approved and authorized the following Budget Amendments for Fiscal Year 2009-10:
 - 12A - Approved an initial allocation of \$50,000 to account 10-310-7510 for a California Environmental Quality Act (CEQA) consultant to assist the District in the preparation of a CEQA document for legal compliance.
 - 12B - Approved an amendment to Personnel and Salary Resolution No. 321 to decrease the salary range of the Extra Help Seasonal Assistant position from E-28 (\$14.71- \$18.28) to E-24 (\$13.20- \$16.40), and eliminate the Extra Help Vector Control Inspector I position, by adopting Resolution No. 348 entitled “Amending Personnel and Salary Resolution No. 321 to Decrease the Salary Range for the Position of Extra Help Seasonal Assistant and Eliminate the Position of Extra Help Vector Control Inspector I.”
 - 12C - Authorized a transfer of \$230,000 to the Retirement Contingency Fund in planning for the payment of the District’s liability with Orange County Employees Retirement System (OCERS).
 - 12D - Authorized a decrease in transfers from the General Fund to the Retiree Medical Fund of \$230,000 bringing the Annual Required Contribution (ARC) to \$132,000.
 - 12E - Authorized an allocation of \$30,000 to the Facility Improvements Account 60.7514 for the design and start of the implementation of the drought tolerant landscape project.
13. **Postponed Agreement for Annual Audit:** On motion by Trustee Rosen, seconded by Trustee Moorlach, and passed by unanimous vote, the Board of Trustees moved to postpone the decision on the Audit Agreement for one month, sending it back to the Budget and Finance Committee for review of the proposals from Diehl, Evans & Company, and Lance, Soll & Lunghard, LLP.
14. **Committee Reports:**

Operations Committee: Met February 4, at 2:00 p.m.: Report of the Operations Committee meeting was postponed until the next Board meeting.

15. **Adjournment:** There being no further business for the Board's consideration, President Anderson adjourned the meeting at 4:58 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held February 18, 2010.

Gerard Goedhart, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary