



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

758TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**JANUARY 21, 2010
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
758th Meeting, January 21, 2010
Thursday, 3:00 P.M.
ITEMS

COMMITTEE MEETINGS: None

REGULAR MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Introduction of Visitors
4. Introduction of New Trustees
5. Public Participation
6. Announcement of Late Communications
7. Appointment of Trustee Representatives
8. Presentation by Lisa Kalustian, Chief Deputy Director, Office of Governor Arnold Schwarzenegger, Regarding State Budget
9. Report of Nominating Committee
10. Election of Officers
11. Recognition of Outgoing President
12. Recognition of Outgoing Trustees
13. Trustees Completing 5, 10, and 25 Years of Service
 - 13A - Trustee Gomez from the City of La Habra Completed 5 Years of Service
 - 13B - Trustee Levitt from the City of Seal Beach Completed 5 Years of Service
 - 13C - Trustee Moore from the City of Brea Completed 10 Years of Service
 - 13D - Trustee Fry from the City of Westminster Completed 25 Years of Service
14. Committee Reports:
 - 14A - Operations Committee (January 14 Meeting)
15. District Manager Information Items
16. Consent Calendar – Items for Approval by General Consent
 - 16A - Board of Trustees Committee Assignments
 - 16B - Accept 2009 Trustee Attendance Report
 - 16C - Report of 2009 District Accomplishments
 - 16D - Report of District Activities
17. Approval of Minutes
18. Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 18A - Monthly Financial Report
 - 18B - Warrant Register
19. Adoption of Resolution No. 347 Entitled “Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted”
20. Approve Date Change of September 16 Board of Trustees Meeting to September 30
21. Written Communications
22. Comments from the Board of Trustees
23. Other Business
24. Adjournment
(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Iseman (Alternate: Trustee Carruth).

2. **ROLL CALL:**

San Clemente	Joe Anderson, Vice-President		
Brea	Roy Moore, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Buena Park	Jim Dow	Mission Viejo	John Paul Ledesma
Costa Mesa	Wendy Leece	Newport Beach	Dr. Virginia L. Barrett
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	Gary Thompson
Fullerton	Dr. F. Richard Jones	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	VACANT
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach
Lake Forest	Richard T. Dixon		

3. INTRODUCTION OF VISITORS:

4. INTRODUCTION OF NEW TRUSTEES:

5. PUBLIC PARTICIPATION: At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

6. ANNOUNCEMENT OF LATE COMMUNICATIONS:

7. APPOINTMENT OF TRUSTEE REPRESENTATIVES: The following cities with communication dates shown have appointed a representative for its city to serve on the Board of Trustees for the next two or four year term of office.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Lucille Kring	Anaheim	January 13, 2010 (4 yrs)
Roy Moore	Brea	January 14, 2010
Doug Bailey	Cypress	December 17, 2009 (2 yrs)
Cheryl Brothers	Fountain Valley	December 17, 2009 (4 yrs)
* Dr. F. Richard Jones	Fullerton	December 3, 2009 (2 yrs)
Joe Carchio	Huntington Beach	January 13, 2010 (2 yrs)
Dr. Steven Choi	Irvine	January 13, 2010 (2 yrs)
* Richard T. Dixon	Lake Forest	December 2, 2009 (2 yrs)
Larry A. Herman	La Palma	January 6, 2010 (2 yrs)
John Paul Ledesma	Mission Viejo	January 5, 2010 (2 yrs)
* Denis Bilodeau	Orange	November 25, 2009 (4 yrs)
Gary Thompson	Rancho Santa Margarita	January 13, 2010 (2 yrs)
Joe Anderson	San Clemente	December 16, 2009 (2 yrs)
Vacant	Santa Ana	(None to date)
* Al Murray	Tustin	November 19, 2009 (4 yrs)
James Rheins	Villa Park	January 13, 2010 (2 yrs)

* *Approved at previous Board meeting.*

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7. **APPOINTMENT OF TRUSTEE REPRESENTATIVES:** (continued)

Recommended Action: It is the District Manager's recommendation that the Board of Trustees accept without reading the communications from the above named cities advising the Board of its appointment of a representative for the next two or four year term of office.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

8. **PRESENTATION BY LISA KALUSTIAN, CHIEF DEPUTY DIRECTOR, OFFICE OF GOVERNOR ARNOLD SCHWARZENEGGER, REGARDING STATE BUDGET:** Lisa Kalustian, Chief Deputy Director, Office of Governor Arnold Schwarzenegger, will give a presentation regarding the State Budget.

9. **REPORT OF NOMINATING COMMITTEE:** At the December 17, 2009 Board of Trustees meeting, President Montez appointed Trustees Ethans, Herman, and Carruth to the Nominating Committee. The Committee has selected one nominee for each office of the Board of Trustees to serve in 2010 as follows:

President	Joe Anderson, San Clemente
Vice-President	Roy Moore, Brea
Secretary	Dr. Virginia Barrett, Newport Beach

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

10. **ELECTION OF OFFICERS:** Nominations from the floor can be made at this time.

11. **RECOGNITION OF OUTGOING PRESIDENT:** Incoming President will present a plaque to Outgoing President Montez.

12. **RECOGNITION OF OUTGOING TRUSTEES:** Board President will present a plaque to outgoing Trustees: Sandra Montez, City of Cypress; Rosemary Dugard, City of Irvine; Gail Reavis, City of Mission Viejo.

13. **TRUSTEES COMPLETING 5, 10, AND 25 YEARS OF SERVICE:**

13A - **Trustee Gomez from the City of La Habra Completed Five Years of Service:**

Trustee James Gomez, from the City of La Habra, completed five years of service on the Board of Trustees. Trustee Gomez was appointed to the Board in January 2005, and has served on the following committees: Budget and Finance; Policy and Personnel; and Building, Property and Equipment. Trustee Gomez has attended 52 of the 60 meetings of the Board for an 87 percent attendance record. Board President will present a five year service certificate to Trustee Gomez at the Board meeting.

13B - **Trustee Levitt from the City of Seal Beach Completed Five Years of Service:**

Trustee Michael Levitt, from the City of Seal Beach, completed five years of service on the Board of Trustees. Trustee Levitt was appointed to the Board in January 2005, and has served on the following committees: Operations, and Policy and Personnel. Trustee Levitt has attended 55 of the 60 meetings of the Board for a 92 percent attendance record. Board President will present a five year service certificate to Trustee Levitt at the Board meeting.

13C - **Trustee Moore from the City of Brea Completed Ten Years of Service:**

Trustee Roy Moore, from the City of Brea, completed ten years of service on the Board of Trustees. Trustee Moore was appointed to the Board in January 2000, and served as Secretary to the Board in 2009. During the past ten years he has served on the following committees: Budget and Finance; Building, Property and Equipment; and Executive. Trustee Moore has attended 119 of the 120 meetings of the Board for a 99 percent attendance record. (The one meeting missed was due to jury duty). Board President will present a ten year service certificate to Trustee Moore at the Board meeting.

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13. **TRUSTEES COMPLETING 5, 10, AND 25 YEARS OF SERVICE:** (continued)

13D - **Trustee Fry from the City of Westminster Completed 25 Years of Service:** Trustee Frank Fry, from the City of Westminster, completed 25 years of service on the Board of Trustees. Trustee Fry was appointed to the Board in January 1985, and served as President to the Board in 1995. During the past 25 years he has served on the following committees: Budget and Finance; Policy and Personnel; Building, Property and Equipment; and Fire Ant. Trustee Fry has attended 250 of the 302 meetings of the Board for an 83 percent attendance record. Board President will present a 25 year service plaque to Trustee Fry at the Board meeting.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

14. **COMMITTEE REPORTS:**

14A- **Operations Committee:** Meeting at 2:00 p.m., January 14: 1) Approve December 17 Committee Minutes; 2) Discussion with Private Pest Control Companies; 3) Review Pilot Program for Rat Control Services; 4) Consider Executive Committee's Request to Prepare Report/Recommendation for the Board of Trustees on the District Service Delivery Model for Core Services of Mosquito Abatement, Rat Control Services, and Fly Control Services; 5) Review Privatization Study; 6) Review Analysis of Enterprise Fleet Management Regarding Vehicle Maintenance and Acquisition Service.

15. **DISTRICT MANAGER INFORMATION ITEMS:**

*****CONSENT CALENDAR*****

16. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

16A - **Board of Trustees Committee Assignments:** Each year, at the installation of the new Board officers, the Board Committees are reconstituted. Enclosed with the Agenda is a questionnaire and committee function sheet (blue sheets). Please select your first, second, and third choice for committees on which you would like to serve, and complete Trustee information. **Please complete the questionnaire and return to Viki Blaylock no later than February 3.** New committees will be approved in February, and will commence in March.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

16B - **Accept 2009 Trustee Attendance Report:** Accept the 2009 Board of Trustees Attendance Report, attached as Exhibit A.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

16C - **Report of 2009 District Accomplishments:** Attached as Exhibit B is the Report of 2009 District Accomplishments.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

16D - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated January 15, 2010.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

17. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 757th Meeting of the Board of Trustees held December 17, 2009, enclosed as a separate item with the agenda.
[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]
18. **ACCEPT AND APPROVE MONTHLY FINANCIAL REPORT; AND RECEIVE AND FILE WARRANT REGISTER:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.
- 18A - **Monthly Financial Report:**
Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending December 31, 2009.
- 18B - **Warrant Register:**
Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated January 21, 2010, in the amount of \$407,968.16 as presented by In-House Check Runs dated December 3, 7, 8, 15, 16, 21, 23, 29, and 30, 2009. (The financial information is enclosed as a separate item with the agenda packet.)
[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]
19. **ADOPTION OF RESOLUTION NO. 347 ENTITLED “ADOPTING A CONFLICT OF INTEREST CODE WHICH SUPERSEDES ALL PRIOR CONFLICT OF INTEREST CODES AND AMENDMENTS PREVIOUSLY ADOPTED”:** The Political Reform Act of 1974 requires every local government to adopt a Conflict of Interest Code. The Orange County Vector Control District has previously adopted a Conflict of Interest Code and that code now requires updating. Amendments to the Act have in the past and foreseeably will in the future require conforming amendments to be made to the Conflict of Interest Code. The Fair Political Practices Commission has adopted a regulation containing terms for a standard model Conflict of Interest Code, which, together with amendments thereto, may be adopted by public agencies and incorporated by reference to save public agencies time and money by minimizing the actions required of such agencies to keep their codes in conformity with the Political Reform Act. The District previously adopted the Model Code. This resolution will readopt the Model Code and implement an electronic filing system with the County. A copy of this Resolution will be sent to the Clerk of the Orange County Board of Supervisors for review and approval by the Orange County Board of Supervisors as required by California Government Code Section 87303.

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19. ADOPTION OF RESOLUTION NO. 347: (continued)

In conjunction with this, the Clerk of the Board of Supervisors has recently automated the Conflict of Interest designated filer management and Code Review process. Filers that file with the Clerk of the Board can now do so electronically. With this new automation, the Conflict of Interest process can be done paperless. **Darlene Bloom, Clerk of the Board of Supervisor, will make a presentation to the Board of Trustees at 1:45 p.m. prior to the February 18 Board meeting to instruct Trustees on how to file electronically.** Trustees can continue to file a hard copy if they choose. The Statement of Economic Interests forms can be obtained through Viki Blaylock, or online at www.fppc.ca.gov. Each Trustee is requested to fill out the forms electronically or submit a hard copy. Hard copies should be submitted to Viki Blaylock by March 30. All forms are required to be filed with the office of the Clerk of the Board of Supervisors by April 1.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees adopt Resolution No. 347, entitled "Adopting a Conflict of Interest Code Which Supersedes All Prior Conflict of Interest Codes and Amendments Previously Adopted (Exhibit C)."

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

- 20. APPROVE DATE CHANGE OF SEPTEMBER 16 BOARD OF TRUSTEES MEETING TO SEPTEMBER 30:** The League of California Cities Annual Conference will be in San Diego on September 15 - 17. These dates conflict with the Board of Trustees meeting on September 16. Since the majority of the Board of Trustees are members of the League of California Cities, changing the date of the Board of Trustees meeting to September 30 (two week later) will eliminate the date conflict and the possibility of not having a quorum at the September Board meeting.

Recommended Action: It is the District Manager's recommendation that the Board of Trustees approve changing the date of the September 21 Board of Trustee meeting to Thursday, September 30.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

21. **WRITTEN COMMUNICATIONS:**

22. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

23. **OTHER BUSINESS:**

24. **ADJOURNMENT:**

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
MVCAC 78th Annual Conference	Hyatt Regency, Sacramento	February 7 - 10, 2010
AMCA 76th Annual Conference	Lexington Center, Lexington, Kentucky	March 28 - April 1, 2010
LCC Annual Conference	San Diego Convention Center San Diego	September 15 - 17, 2010
SOVE	Raleigh Hilton, Raleigh, NC	September 26 - 30, 2010

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus