

MINUTES OF THE 763RD MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., June 17, 2010

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Costa Mesa	Wendy Leece	Los Alamitos	Ken C. Parker
Cypress	Doug Bailey	Mission Viejo	John Paul Ledesma
Dana Point	Steven H. Weinberg	Orange	Denis Bilodeau
Garden Grove	Mark Rosen	Rancho Santa Margarita	Gary Thompson
Huntington Beach	Joe Carchio	San Juan Capistrano	Laura Freese
Irvine	Dr. Steven Choi	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Woods	Dr. Robert Bouer	Villa Park	James Rheins
La Habra	James Gomez	Westminster	Frank Fry, Jr.
		County of Orange	John M. W. Moorlach

TRUSTEES ABSENT:

Anaheim	Lucille Kring	Laguna Niguel	Robert Ming
Buena Park	Jim Dow	Lake Forest	Richard T. Dixon
Fountain Valley	Cheryl Brothers	Placentia	Greg Sowards
Fullerton	R. Paul Webb	Santa Ana	VACANT
		Yorba Linda	Jim Winder

OTHERS PRESENT:

Michael G. Hearst, Interim District Manager	Lawrence H. Shaw, Director of Operations
Kelly Price, Director of Administrative Services	Carlos Martinez, Vector Control Inspector III
Robert Cummings, Dir. of Scientific Technical Serv.	John Newton, Vector Control Inspector II
Amber Semrow, Biologist	Julie Romo, Operations Clerk
Tawnia Pett, Public Outreach Coordinator	
Lora Babilo, Communications Specialist	
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Anderson called the meeting to order at 3:00 p.m. and asked Trustee Gomez to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 23 Trustees present, with Trustees Tsunoda, Bilodeau, and Freese arriving shortly thereafter, making a total of 26 out of the current Board membership of 34 (Santa Ana – Vacant).
3. **Introduction of Visitors:** Jim McGuire, Willdan Financial Services; Michael G. Colantuono, Legal Counsel.
4. **Public Participation:** Robert Burg, Executive Vice President, Ralph Andersen & Associates; Wyatt McClean, Labor Relations Representative, California School Employees Association; Robert Scott Heinkel, Orange County Pest Control Operators; and Tom Meany, Orange County Pest Control Operators.
5. **Announcement of Late Communications:** Clerk of the Board announced that the following late communications were received and distributed to the Board of Trustees, staff, and made available to the public:
 - Addendum for the June 17, 2010 Board of Trustees Meeting: Update of Benefit Assessment Resolution No. 351.
 - Legal Opinion on Benefit Assessment by Mark E. Mandell, Esq., Mandell Municipal Counseling.
 - District Manager Recruitment Brochure.
6. **Trustee Thompson Completed Five Years of Service:** Trustee Gary Thompson, from the City of Rancho Santa Margarita, completed five years of service on the Board of Trustees. Trustee Thompson was appointed to the Board in June 2005, and has served on the Budget & Finance Committee. Trustee Thompson has attended 42 of the 60 Board meetings for a 70 percent attendance record. President Anderson presented a five year service certificate to Trustee Thompson at the Board meeting.
7. **Management Information Items:** Lawrence H. Shaw, Director of Operations, gave an update on the Red Imported Fire Ant Neighborhood Treatment Program.
8. **Committee Reports:**
 - 8A - **Budget & Finance Committee:** Meeting June 17: Trustee Bailey reported that the committee met and recommended the approval of the Investment Policy (Item 9B) with the committee's changes.
 - 8B - **Policy & Personnel Committee:** Meeting at 2:00 p.m. on June 17: Committee reported during closed session.

9. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Carchio, seconded by Trustee Moorlach, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items.
 - 9A - **Accepted and Approved the Monthly Financial Report; Received and Filed Warrant Register:**
 - 9A.1 - Accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending May 31, 2010.
 - 9A.2 - Received and filed approval of payment of Warrants Register dated June 17, 2010 (Exhibit II) in the amount of \$373,889.86 as presented by In-House Check Runs dated May 6, 10, 12, 19, 24, and 26, 2010.
 - 9B - **Approved the 2010-11 Investment Policy for Monies of Orange County Vector Control District:** Approved the amendment of Policy No. 38, entitled “Orange County Vector Control District Statement of Investment Policy for Fiscal Year 2010-11.” The District invests one hundred percent of its reserves with the Local Agency Investment Pool (LAIF). Attached is the most recent Pool Money Investment Account (PMIA) Investment Policy (Exhibit A). The Investment Policy (Exhibit B) reflects the revisions requested by the Committee at the May 20 meeting.
 - 9C- **Authorized Travel to Attend the MVCAC Summer Quarterly Meeting in Sacramento:** Authorized travel for Interim District Manager Hearst to attend the Mosquito and Vector Control Association of California (MVCAC) Summer Quarterly meeting on July 22, 2009, at the Courtyard by Marriott in Sacramento, California; and authorized total travel expenses of \$450.
 - 9D - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated June 11, 2010.
10. **Approval of Minutes:** On motion by Trustee Carchio, seconded by Trustee Weinberg, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 762nd Meeting of the Board of Trustees held May 20, 2010.

11. **Adopted Resolution No. 351, A Resolution Stating the Intention of the Board of Trustees to Levy Assessments for Fiscal Year 2010-11 in Connection with the District's Vector Surveillance and Control Assessment District ("District No. 1") and Mosquito, Fire Ant and Disease Control Assessment District ("District No. 2"); Preliminarily Approving Engineer's Reports Regarding the Assessments; and Setting the Date and Time for a Hearing on the Assessments:** On motion by Trustee Fry, seconded by Trustee Bouer, and passed by majority vote (Abstained: Trustees Ledesma and Moorlach), the Board of Trustees adopted Resolution No. 351 (Exhibit C), entitled "A Resolution Stating the Intention of the Board of Trustees to Levy Assessments for Fiscal Year 2010-11 in Connection with the District's Vector Surveillance and Control Assessment District ('District No. 1') and Mosquito, Fire Ant and Disease Control Assessment District ('District No. 2'); Preliminarily Approving Engineer's Reports Regarding the Assessments; and Setting the Date and Time for a Hearing on the Assessments." Attached are Engineers' Reports District No. 1 (Exhibit D) and District No. 2 (Exhibit E). Michael G. Colantuono, Legal Counsel, gave a brief presentation.

A Public Hearing will be held at the 3:00 p.m., July 15, 2010, Board of Trustees meeting. A notice of the hearing will be given by publishing a notice once, at least ten (10) days prior to the date of the hearing above specified, in both the Orange County Register and the Los Angeles Times.

12. **Adopted Resolution No. 352 Recognizing California School Employees Association (CSEA) as the Representative of the Orange County Vector Control District Non-Management Employees:** On motion by Trustee Rosen, seconded by Trustee Carchio, and passed by unanimous vote, the Board of Trustees adopted Resolution No. 352 (Exhibit F) entitled "Recognizing California School Employees Association (CSEA) as the Representative of the Orange County Vector Control District Non-Management Employees." An employee secret ballot election was held on May 27, 2010, for the purpose of determining if a majority of non-management employees wished to be represented by the California School Employees Association (CSEA). The representation election passed with 39 employees voting to be represented by CSEA and 16 voting for "no organization."

Closed Session: At 3:38 p.m., President Anderson called for the Board to meet in closed session. District Counsel Burns stated the following would be discussed in closed session:

13. Public Employee Appointment and Selection Criteria (Gov. Code § 54957). Position: District Manager
14. Conference with Legal Counsel – Anticipated Litigation Pursuant to Gov. Code § 54956.9 (Statements of Previous District Manager)

Report of No Action Taken in Closed Session: The Board reconvened to open session at 4:09 p.m. District Counsel Burns announced that no action was taken during closed session.

15. **Adjournment:** There being no further business for the Board's consideration, President Anderson adjourned the meeting at 4:10 p.m.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held June 17, 2010.

Michael G. Hearst, Interim District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary