

MINUTES OF THE 767TH MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., October 21, 2010

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	Gary Thompson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Seal Beach	Michael Levitt
Huntington Beach	Joe Carchio	Stanton	Al Ethans
Irvine	Dr. Steven Choi	Tustin	Al Murray
Laguna Beach	Toni Iseman	Villa Park	James Rheins
Laguna Hills	Melody Carruth	Westminster	Frank Fry, Jr.
Laguna Niguel	Robert Ming	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach

TRUSTEES ABSENT:

Buena Park	Jim Dow	Lake Forest	Richard T. Dixon
Laguna Woods	Dr. Robert Bouer	Santa Ana	VACANT

OTHERS PRESENT:

Michael G. Hearst, District Manager	Lawrence H. Shaw, Director of Operations
Kelly Price, Director of Administrative Services	John Parsons, Vector Control Inspector III
Robert Cummings, Dir. of Scientific Technical Serv.	Michael DuBose, Vector Control Inspector II
Amber Semrow, Biologist	John Newton, Vector Control Inspector II
Laura Krueger, Assistant Vector Ecologist	Jim Green, Vector Control Inspector II
Tawnia Pett, Public Outreach Coordinator	Julie Romo, Operations Clerk
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Anderson called the meeting to order at 3:05 p.m. and asked Trustee Ledesma to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 30 Trustees present, with Trustee Tsunoda arriving shortly thereafter, making a total of 31 out of the current Board membership of 34 (Santa Ana – Vacant).
3. **Introductions:** Robert J. Burg, Executive Vice President, Ralph Andersen & Associates.
4. **Public Participation:** None.
5. **Announcement of Late Communications:** Clerk of the Board announced that there were no late communications.
6. **Presentation: Performance Management System Proposal:** Robert J. Burg, Executive Vice President with Ralph Andersen & Associates, gave a PowerPoint® presentation on a Proposal to Assist in the Development of a Performance Management System for the District. On motion by Trustee Bailey, seconded by Trustee Gomez, and passed by majority vote (Noes: Trustee Brothers), the Board of Trustees moved to table this item until next month. The Ralph Andersen & Associates proposal will be sent to Trustees.
7. **Management Information Items:**
 - 7A - **Presentation: Best Management Practices for Reduction of Vectors in Orange County:** Amber Semrow, District Biologist, give a PowerPoint® presentation on Best Management Practices for Reduction of Vectors in Orange County.
 - 7B - **Other Information Item:** None.
8. **Committee Reports: Policy & Personnel Committee:** The Committee met in closed session at 1:45 p.m., prior to the Board meeting to conference with Labor Negotiator regarding compensation and benefits for District Manager pursuant to Government Code Section 54957.6. The Committee gave its report to the Board during closed session, Item 11.

9. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Moorlach, seconded by Trustee Carruth, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Item 9A.2, which was pulled for discussion and separate action.

9A - **Accepted and Approved the Monthly Financial Report:**

9A.1 - Accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending September 30, 2010.

9B - **Approved Updates to District’s Integrated Vector Management and Response Plan:** Approved the updates (Exhibit A) to the District’s Integrated Vector Management and Response Plan. The entire Response Plan can be viewed on the District’s website at www.ocvcd.org.

9C - **Trustees’ Terms of Office to Expire December 31, 2010:** Directed staff to advise the named governing bodies below that the two or four year term of office of their representative will expire on December 31, 2010, and to request that they reappoint their representative or a successor for the next two or four year term of office. Correspondence will also be sent to the governing bodies of Trustees whose term of office expires after December 31, 2010, notifying them when their representative’s term ends. The following Trustees’ terms will expire on December 31, 2010.

<u>Trustee Representative</u>	<u>Governing Body</u>
Phillip B. Tsunoda	Aliso Viejo
Jim Dow	Buena Park
Wendy Leece	Costa Mesa
Steven H. Weinberg	Dana Point
Toni Iseman	Laguna Beach
Robert Ming	Laguna Niguel
Dr. Robert Bouer	Laguna Woods
James Gomez	La Habra
Dr. Virginia L. Barrett	Newport Beach
Greg Sowards	Placentia
Laura Freese	San Juan Capistrano
Al Ethans	Stanton
Frank Fry, Jr.	Westminster
Jim Winder	Yorba Linda

(Consent Calendar continued next page)

9. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

- 9D - **Authorized Signing of Cooperative Agreement with the California Department of Public Health:** Authorized the District Manager to sign the Cooperative Agreement (Exhibit B) with the California Department of Public Health.
- 9E - **Authorized Travel for Assistant Biologist to Attend the MVCAC Fall Quarterly Meeting in South Lake Tahoe, CA:** Authorized travel for Assistant Biologist Saba to attend the Mosquito and Vector Control Association of California (MVCAC) Quarterly Meeting to be held November 3 - 5, 2010, at the Embassy Suites in South Lake Tahoe, California; and authorized a total cost of \$550 for travel expenses.
- 9D - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated October 15, 2010.

Consent Calendar: The following Consent Calendar item was pulled and separate action was taken as follows:

9A - **Received and Filed Warrant Register:**

9A.2 - On motion by Trustee Bailey, seconded by Trustee Carruth, and passed by unanimous vote, the Board of Trustees moved to receive and file approval of payment of Warrant Register dated October 21, 2010 (Exhibit II) in the amount of \$401,675.80 as presented by In-House Check Runs dated September 2, 9, 13, 14, 23, and 28, 2010.

- 10. **Approval of Minutes:** On motion by Trustee Carruth, seconded by Trustee Kring, and passed by majority vote (Abstained: Trustees Bailey, Brothers, Carchio, Ming, Gomez, Dixon, Barrett, Bilodeau, Freese, Levitt, Ethans, and Fry), the Board of Trustees approved without reading the Minutes of the 766th Meeting of the Board of Trustees held September 30, 2010.
- 11. **Closed Session: Conference with Labor Negotiator Regarding Compensation and Benefits for District Manager:** At 4:48 p.m., President Anderson called for the Board of Trustees to meet in closed session. District Counsel Burns stated that the Board will meet in closed session to conference with Labor Negotiator, President Joe Anderson, regarding compensation and benefits for District Manager Michael Hearst pursuant to Government Code Section 54957.6.
- 12. **Report of Action Taken in Closed Session:** The Board reconvened to open session at 5:06 p.m. District Counsel Burns reported that the Board of Trustees gave President Anderson, Labor Negotiator, the authority to further negotiate with District Manager Hearst on the Addendum to District Manager Employment Agreement, Section 6 (Hours of Work, Vacation and Sick Leave). On motion by Trustee Bailey, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved this action.

- 13. **Written Communications:** None

- 14. **Adjournment:** There being no further business for the Board's consideration, President Anderson adjourned the meeting at 5:10 p.m. to the next regular Board of Trustees meeting on November 18, 2010.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held October 21, 2010.

Michael G. Hearst, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary