



*An Independent Special District  
Serving Orange County Since 1947*

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# AGENDA

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## 766TH MEETING

**BOARD OF TRUSTEES  
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**SEPTEMBER 30, 2010  
THURSDAY  
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD  
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

**BOARD OF TRUSTEES**  
**Orange County Vector Control District**  
**AGENDA**  
**766th Meeting, September 30, 2010**  
**Thursday, 3:00 P.M.**

**ITEMS**

**ETHICS TRAINING WORKSHOP:**

⇨ 12:00 P.M. to 2:15 P.M. - AB-1234 Ethics Training Workshop (Available to all Trustees that have not completed the Ethics Training Requirement for 2010.)

**COMMITTEE MEETINGS:**

⇨ 2:15 P.M. - Budget & Finance Committee: 1) Discuss and Review Investment Options Including Possible Orange County Employees Retirement System (OCERS) Prepayment (Item No.12)

**MEETING – 3:00 P.M.:**

1. Pledge of Allegiance
2. Roll Call
3. Introductions: Elected Officers of CSEA Chapter 2002 (OCVCD Employees Organization)
4. Public Participation
5. Announcement of Late Communications
6. Closed Session: Negotiate Compensation and Benefits for District Manager (Gov. Code § 54957.6)
7. Reconvene to Open Session and Recess
8. Approve Agreement with District Manager
9. Management Information Items
  - 9A - Presentation: Bed Bugs Uncovered
  - 9B - Other Information Items
10. Consent Calendar – Items for Approval by General Consent
  - 10A - Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
    - 10A.1 - Monthly Financial Report
    - 10A.2 - Warrant Register
  - 10B - 2010 Biennial Review of Conflict of Interest Code
  - 10C - Authorize Travel for Staff to Attend the MVCAC Fall Quarterly Meeting in South Lake Tahoe, CA
  - 10D - Report of District Activities
11. Approval of Minutes
12. Authorize Prepayment of OCERS Liability
13. Performance Planning Proposal
14. Written Communications
15. Comments from the Board of Trustees
16. Other Business
17. Adjournment (In Memory of Dr. James P. Webb)

(Meeting Calendar follows agenda.)

## AGENDA

**AGENDA:** This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

**NOTICE:** The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

**PUBLIC PARTICIPATION:** Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

**ADA AGENDA NOTICE:** “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

**BOARD ACTIONS:** The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

**WEB SITE:** The Agenda and Minutes are available through the Internet at [www.ocvcd.org](http://www.ocvcd.org). You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:** To be lead by Trustee Dixon (Alternate: Trustee Parker).

2. **ROLL CALL:**

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice-President		
Newport Beach	Dr. Virginia L. Barrett, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Lake Forest	Richard T. Dixon
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	Gary Thompson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	VACANT
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Dr. Robert Bouer	Yorba Linda	Jim Winder
La Habra	James Gomez	County of Orange	John M. W. Moorlach

3. **INTRODUCTIONS:** Elected Officers of CSEA Chapter 2002 (OCVCD Employees Organization)

4. **PUBLIC PARTICIPATION:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

5. **ANNOUNCEMENT OF LATE COMMUNICATIONS:**

6. **CLOSED SESSION:** Adjourn to closed session to provide direction to District’s representative to negotiate compensation and benefits for District Manager (Government Code Section 54957.6)

Agency Representative: President Joe Anderson

Unrepresented Employee: Michael G. Hearst

7. **RECONVENE TO OPEN SESSION AND RECESS:** Reconvene to Open Session and Recess to Allow Negotiator to Meet with Unrepresented Employee (Michael G. Hearst):

8. **APPROVE AGREEMENT WITH DISTRICT MANAGER:** District Manager Employment Agreement is attached as Exhibit A.

9. **MANAGEMENT INFORMATION ITEMS:**

9A - **Presentation: Bed Bugs Uncovered:** Laura Krueger, Assistant Vector Ecologist, will give a PowerPoint® presentation on Bed Bugs.

9B - **Other Information Item:**

\*\*\*\*\*CONSENT CALENDAR\*\*\*\*\*

10. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

10A - **Accept and Approve Monthly Financial Report; and Receive and File Warrant Register:** Kelly Price, Director of Administrative Services, will present the financial report and warrant register, and address any questions the Board may have regarding these reports.

10A.1 - **Monthly Financial Report:**

**Recommended Action:** Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending August 31, 2010.

10A.2 - **Warrant Register:**

**Recommended Action:** Receive and file payment of Warrant Register (Exhibit II) dated September 30, 2010, in the amount of \$514,546.90 as presented by In-House Check Runs dated August 3, 12, 13, 26, 30, and 31, 2010. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

(Consent Calendar continued next page)

**10. CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

**10B - 2010 Biennial Review of Conflict of Interest Code:** The Political Reform Act requires every local government to review its Conflict of Interest Code biennially to determine if it is accurate or, alternatively, that the code must be amended. The Board adopted the County's version of the model code that incorporates state updates automatically, so the only area that needs focusing on is the appendix which requires the District to determine that the designated employees and their categories of disclosure are appropriate. Staff has done so and recommends that the Board confirm that the appendix is appropriate. Once the determination has been made, a notice must be submitted to the code reviewing body no later than October 1 of even-numbered years. The Orange County Board of Supervisors is the code reviewing body for the District. If the Board agrees, the biennial review will be submitted through the eDisclosure System with the Orange County Clerk of the Board of Supervisors. Appendix is attached as Exhibit B.

**Recommended Action:** It is the Interim District Manager's recommendation that the Board of Trustees confirm that no changes are appropriate and direct staff to submit the Conflict of Interest Code biennial review to the Orange County Clerk of the Board of Supervisors through the eDisclosure System.

[Staff Contact: V. Blaylock. Phone: 714-971-2421, Ext. 112]

**10C - Authorize Travel for Staff to Attend the MVCAC Fall Quarterly Meeting in South Lake Tahoe, CA:** The Mosquito and Vector Control Association of California (MVCAC) Fall Quarterly Meeting will be held November 3 - 5, 2010, at the Embassy Suites in South Lake Tahoe, California. Staff members requesting approval to attend the conference are Interim District Manager Hearst, Director of Operations Shaw, and Public Outreach Coordinator Pett. The total cost for all three District personnel is approximately \$1,950. This item has been budgeted in the 2010-11 Fiscal Year travel account.

**Recommended Action:** It is the Interim District Manager's recommendation that the Board of Trustees authorize travel for Interim District Manager Hearst, Director of Operations Shaw, and Public Outreach Coordinator Pett to attend the MVCAC Quarterly Meeting to be held November 3 - 5, 2010, at the Embassy Suites in South Lake Tahoe, California; and authorize a total cost of \$1,950 for travel expenses.

[Staff Contact: M. Hearst. Phone: (714) 971-2421, Ext. 129]

(Consent Calendar continued next page)

10. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

10D - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated September 10, 2010.

**Recommended Action:** Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

11. **APPROVAL OF MINUTES:** Approve without reading the Minutes of the 765th Meeting of the Board of Trustees held August 26, 2010, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

12. **AUTHORIZE PREPAYMENT OF OCERS LIABILITY:** The Orange County Vector Control District has a growing liability with the Orange County Employees Retirement System (OCERS) as a result of OCERS being unable to meet its anticipated rate of return on investments. The anticipated rate of return is 7.75 percent, which is the interest rate the District is being charged on the money owed to OCERS. In anticipation of the projected \$2.2 million OCERS liability, the District has set aside funds which are currently invested in Local Agency Investment Fund (LAIF) and earning less than 1 percent. It is staff’s recommendation that \$1.2 million of the funds that have been set aside to fund this liability be used to prepay part of the liability. This will reduce the sum that is accruing interest at the rate of 7.75 percent, while those funds, if maintained in LAIF, would earn less than 1 percent. The entire liability will be due to OCERS on June 30, 2011. The Budget & Finance Committee will meet to discuss and review this item prior to the Board meeting.

**Recommended Action:** It is the District Manager’s recommendation that the Board of Trustees authorize payment of \$1.2 million from the Retirement Contingency Fund as payment against the liability owed to Orange County Employees Retirement System.

[Staff Contact: M. Hearst. Phone: (714) 971-2421, Ext. 129]

13. **PERFORMANCE PLANNING PROPOSAL:** President Anderson will make a presentation to the Board on a Performance Planning Proposal for the District.

**Recommended Action:** Take action as deemed appropriate.

14. **WRITTEN COMMUNICATIONS:**

15. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

16. **OTHER BUSINESS:**

17. **ADJOURNMENT:** Adjourn the Meeting in Memory of Dr. James P. Webb. A memorial will be held at Orange County Vector Control District on Wednesday, October 13, 2010, at 4:30 p.m.

**ORANGE COUNTY VECTOR CONTROL DISTRICT  
MEETING CALENDAR**

MEETING	LOCATION	DATE
SOVE	Raleigh Hilton, Raleigh, NC	September 26 - 30, 2010
CalPERS Educational Forum	Renaissance Esmeralda Indian Wells, CA	October 25 - 27, 2010
MVCAC Fall Meeting	Embassy Suites South Lake Tahoe, CA	November 3 - 5, 2010
MVCAC 79 <sup>th</sup> Annual Conference	Renaissance Esmeralda Indian Wells, CA	January 30 - February 1, 2011
AMCA 77 <sup>th</sup> Annual Conference	Disneyland Hotel Anaheim, CA	March 20 - 24, 2011

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus