

# MINUTES OF THE 766TH MEETING

## BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., September 30, 2010

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

### TRUSTEES PRESENT:

San Clemente	Joe Anderson, President		
Brea	Roy Moore, Vice President		
Aliso Viejo	Phillip B. Tsunoda	Laguna Woods	Dr. Robert Bouer
Anaheim	Lucille Kring	La Palma	Larry A. Herman
Buena Park	Jim Dow	Los Alamitos	Ken C. Parker
Costa Mesa	Wendy Leece	Mission Viejo	John Paul Ledesma
Fullerton	R. Paul Webb	Rancho Santa Margarita	Gary Thompson
Garden Grove	Mark Rosen	Tustin	Al Murray
Irvine	Dr. Steven Choi	Villa Park	James Rheins
Laguna Beach	Toni Iseman	Yorba Linda	Jim Winder
Laguna Hills	Melody Carruth	County of Orange	John M. W. Moorlach

### TRUSTEES ABSENT:

Cypress	Doug Bailey	Orange	Denis Bilodeau
Dana Point	Steven H. Weinberg	Placentia	Greg Sowards
Fountain Valley	Cheryl Brothers	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	VACANT
Laguna Niguel	Robert Ming	Seal Beach	Michael Levitt
La Habra	James Gomez	Stanton	Al Ethans
Lake Forest	Richard T. Dixon	Westminster	Frank Fry, Jr.
Newport Beach	Dr. Virginia L. Barrett		

### OTHERS PRESENT:

Michael G. Hearst, District Manager	John Newton, Vector Control Inspector II
Kelly Price, Director of Administrative Services	Michael DuBose, Vector Control Inspector II
Amber Semrow, Biologist	Jim Green, Vector Control Inspector II
Lora Babilo, Communications Specialist	Julie Romo, Operations Clerk
Debi Kimball, Accounting Supervisor	
Laura Krueger, Assistant Vector Ecologist	
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Anderson called the meeting to order at 3:00 p.m. and asked Trustee Parker to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 19 Trustees present, with Trustee Tsunoda arriving shortly thereafter, making a total of 20 out of the current Board membership of 34 (Santa Ana – Vacant).
3. **Introductions:** Elected officers of California School Employees Association (CSEA) Chapter 2002 (OCVCD Employees Organization) were introduced: Jim Green, President; Michael Dubose, Vice President; John Newton, Treasurer; and not present, Patricia Renee Rehders, Secretary.
4. **Public Participation:** None.
5. **Announcement of Late Communications:** Clerk of the Board announced that there were no late communications.
6. **Closed Session: Negotiate Compensation and Benefits for District Manager:** At 3:05 p.m., President Anderson called for the Board of Trustees to meet in closed session. District Counsel Burns stated that the Board will meet in closed session to provide direction to District's representative, President Joe Anderson, to negotiate compensation and benefits for District Manager, Michael G. Hearst, pursuant to Government Code Section 54957.6.
7. **Report of Action Taken:** The Board reconvened to open session at 4:00 p.m., with a recess until 4:08 p.m. President Anderson reported that the Board of Trustees by majority roll call vote of 19 to 1 (Noes: Trustee Rosen) approved the District Manager Employment Agreement for Michael G. Hearst, and reported that District Manager Hearst has accepted the agreement with the following changes made by the Board of Trustees: 1) District Manager shall receive a salary of \$130,000; 2) District Manager shall pay 4 percent of retirement contribution; and 3) Section 6 (Hours of Work, Vacation and Sick Leave) shall be deleted and refined by the Policy and Personnel Committee and brought back to the Board at the October Board meeting. District Manager Employment Agreement is attached as Exhibit A.
8. **Management Information Items:**
  - 8A - **Presentation: Bed Bugs Uncovered:** Assistant Vector Ecologist Laura Krueger's presentation on bed bugs was postponed.
  - 8B - **Other Information Item:** None.

9. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Moorlach, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items:
- 9A - **Accepted and Approved the Monthly Financial Report; Received and Filed Warrant Register:**
- 9A.1 - Accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending August 31, 2010.
- 9A.2 - Received and filed approval of payment of Warrant Register dated September 30, 2010 (Exhibit II) in the amount of \$514,546.90 as presented by In-House Check Runs dated August 3, 12, 13, 26, 30, and 31, 2010.
- 9B - **2010 Biennial Review of Conflict of Interest Code:** Confirmed that no changes are appropriate and directed staff to submit the Conflict of Interest Code biennial review to the Orange County Clerk of the Board of Supervisors through the eDisclosure System. Appendix is attached as Exhibit B.
- 9C - **Authorized Travel for Staff to Attend the MVCAC Fall Quarterly Meeting in South Lake Tahoe, CA:** Authorized travel for District Manager Hearst, Director of Operations Shaw, and Public Outreach Coordinator Pett to attend the Mosquito and Vector Control Association of California (MVCAC) Quarterly Meeting to be held November 3 - 5, 2010, at the Embassy Suites in South Lake Tahoe, California; and authorized a total cost of \$1,950 for travel expenses.
- 9D - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated September 10, 2010.
10. **Approval of Minutes:** On motion by Trustee Moorlach, seconded by Trustee Rheins, and passed by unanimous vote, the Board of Trustees approved without reading the Minutes of the 765th Meeting of the Board of Trustees held August 26, 2010.
11. **Prepayment of OCERS Liability:** Trustee Moorlach stated that the Budget and Finance Committee met prior to the Board of Trustees meeting and reported that the Committee voted to postpone the decision on prepayment of the Orange County Employees Retirement System (OCERS) until the following is reviewed: 1) Consider rescinding the move to California Public Employees Retirement System (CalPERS) and returning to OCERS; 2) Negotiate with OCERS the possibility of paying off the liability; 3) Consider putting the investment money to use by paying down both the OCERS and CalPERS liabilities. Staff will also compare the Orange County Investment Pool with Local Agency Investment Fund (LAIF).

12. **Performance Planning Proposal:** President Anderson recommended, with no objections, a presentation be given to the Board of Trustees on a Performance Planning Proposal for the District. This presentation will be given by Robert J. Burg with Ralph Andersen & Associates at the October Board meeting. President Anderson stated the purpose of this study is as following: establishing Board expectations; goal setting; measuring results; organizational structure; and to determine operational responsibilities of various departments.

13. **Written Communications:** None

14. **Adjournment:** There being no further business for the Board’s consideration, President Anderson adjourned the meeting in memory of Dr. James P. Webb. A memorial will be held at Orange County Vector Control District on Wednesday, October 13, 2010, at 4:30 p.m.

The meeting was adjourned at 4:19 p.m. to the next regular Board of Trustees meeting on October 21, 2010.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held September 30, 2010.

\_\_\_\_\_  
Michael G. Hearst, District Manager

Approved as written and/or corrected by the Board of Trustees at its \_\_\_\_\_

\_\_\_\_\_ meeting held \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Secretary