



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

777TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**AUGUST 18, 2011
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
777th Meeting, August 18, 2011
Thursday, 3:00 P.M.

ITEMS

COMMITTEE MEETINGS:

- ⇨ 2:00 P.M. - **Budget & Finance Committee:** 1) Approve Minutes of July 21 Committee Meeting; 2) Approve Payment to OCERS for Unfunded Actuarial Accrued Liability (UAAL) Obligation (Agenda Item No. 8); 3) Discuss Authority and Accounting Procedure for Haster Business Park Lease Prepayments; 4) Discuss CalPERS and OCERS Update Issues

MEETING – 3:00 P.M.:

1. Pledge of Allegiance
 2. Roll Call
 3. Public Comments
 4. Announcement of Late Communications
 5. Committee Reports:
 - 5A - Executive Committee
 - 5B - Budget & Finance Committee
 6. Consent Calendar – Items for Approval by General Consent
 - 6A - Approval of Minutes
 - 6B - Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 6B.1 - Monthly Financial Report
 - 6B.2 - Warrant Register
 - 6C - Authorize Travel for Staff to Attend the SOVE Conference in Flagstaff, Arizona
 - 6D - Authorize Travel to Attend the CSDA 2011 Annual Conference in Monterey, California
 - 6E - Report of District Activities
 7. Management Information Items
 - 7A - Presentation: History of Mosquito Control
 - 7B - Other Information Items
 8. Approve Payment to OCERS for Unfunded Actuarial Accrued Liability (UAAL) Obligation
 9. Call for Nominations for MVCAC Trustee Representative for Southern California Region
 10. Closed Session to Decide Whether to Initiate Litigation Pursuant to Government Code §54956.9
 11. Reconvene to Open Session
 12. Public Comments
 13. Written Communications
 14. Comments from the Board of Trustees
 15. Other Business
 16. Adjournment
- (Meeting Calendar follows agenda.)*

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:**
2. **ROLL CALL:** (If absences occur, consider whether to deem those absences excused based on facts presented for the absence—such determination shall be the permission required by law.)

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	James Gomez	La Habra
SECRETARY:	Doug Bailey	Cypress

Aliso Viejo	Phillip B. Tsunoda	Los Alamitos	Ken C. Parker
Anaheim	Lucille Kring	Mission Viejo	John Paul Ledesma
Brea	Roy Moore	Newport Beach	Leslie Daigle
Buena Park	Jim Dow	Orange	Denis Bilodeau
Costa Mesa	Wendy Leece	Placentia	Chad P. Wanke
Dana Point	Steven H. Weinberg	Rancho Santa Margarita	VACANT
Fullerton	R. Paul Webb	San Clemente	Joe Anderson
Garden Grove	Mark Rosen	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Cecilia Aguinaga
Irvine	Dr. Steven Choi	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Milton W. Robbins	Westminster	Frank Fry, Jr.
Lake Forest	Marcia Rudolph	Yorba Linda	Jim Winder
La Palma	Larry A. Herman	County of Orange	John M. W. Moorlach

3. **PUBLIC COMMENTS:** At this time, members of the public may address the Board of Trustees regarding **agenda items** that are within the subject matter jurisdiction of the Board of Trustees. Comments will be presented at the time the agenda item is addressed. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

4. **ANNOUNCEMENT OF LATE COMMUNICATIONS:**

5. **COMMITTEE REPORTS:**

5A - **Executive Committee:** Meeting at 1:30 p.m., August 10: 1) Discuss the Issue of Property Management for the Haster Business Park; 2) Discuss Payment to Orange County Employees Retirement System (OCERS) for Unfunded Actuarial Accrued Liability (UAAL) Obligation; 3) **CLOSED SESSION:** Conference with Labor Negotiators (Gov. Code §54957.6(a)). Agency Designated Representatives: Michael G. Hearst, District Manager; Kelly Price, Director of Administrative Services. Employee Organization: California School Employees Association Orange County Vector Control District Employees Organization, Chapter 2002.

5B - **Budget & Finance Committee:** Meeting at 2:00 p.m., August 18: 1) Approve Minutes of July 21 Committee Meeting; 2) Approve Payment to Orange County Employees Retirement System (OCERS) for Unfunded Actuarial Accrued Liability (UAAL) Obligation (Agenda Item No. 8); 3) Discuss Authority and Accounting Procedure for Haster Business Park Lease Prepayments; 4) Discuss CalPERS and OCERS Update Issues

*****CONSENT CALENDAR*****

6. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

6A - **Approval of Minutes:** Approve without reading the Minutes of the 776th Meeting of the Board of Trustees held July 21, 2011, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

6B - **Accept and Approve Monthly Financial Report; and Receive and File Warrant Register:** Kelly Price, Director of Administrative Services, will be available for any questions the Board may have regarding the financial report and warrant register.

6B.1 - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending July 31, 2011.

6B.2 - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated August 18, 2011, in the amount of \$373,661.56 as presented by In-House Check Runs dated July 1, 5, 6, 14, 18, 19, 25, and 28, 2011. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

6C - **Authorize Travel for Staff to Attend the SOVE Conference in Flagstaff, Arizona:** The Society for Vector Ecology (SOVE) 43rd Annual Conference will be held September 25 - 29, 2011, in Flagstaff, Arizona. It has been the history of the District to send its technical staff to the SOVE conferences because the meetings cover the whole breadth of vector-borne disease issues, both nationally and internationally. Staff members requesting approval to attend the conference are Director of Operations Shaw, Director of Communications Dever, Public Outreach Coordinator Pett, Director of Scientific

(Consent Calendar continued next page)

6. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

6C - **Authorize Travel for Staff to Attend the SOVE Conference in Flagstaff, Arizona:**
(continued)

Technical Services Cummings, Microbiologist Fogarty, and Laboratory Specialist Nguyen. The total cost for six District personnel is approximately \$6,000. This item has been budgeted in the 2011-12 fiscal year travel account.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees authorize travel for Director of Operations Shaw, Director of Communications Dever, Public Outreach Coordinator Pett, Director of Scientific Technical Services Cummings, Microbiologist Fogarty, and Laboratory Specialist Nguyen to attend the Society for Vector Ecology 43rd Annual Conference on September 25 - 29, 2011, in Flagstaff, Arizona; and authorize a total cost of \$6,000 for travel expenses.

[Staff Contact: M. Hearst. Phone: (714) 971-2421, Ext. 129]

6D - **Authorize Travel to Attend the CSDA 2011 Annual Conference in Monterey, California:** Staff is requesting approval for travel to the California Special District Association (CSDA) 2011 Annual Conference which will be held at the Monterey Marriott Hotel & Conference Center in Monterey, California, on October 10 - 13, 2011. Three staff members requesting approval to attend are District Manager Hearst, Director of Communications Dever, and Director of Administrative Services Price. In addition, Board of Trustees President Brothers is requesting approval to attend.

The CSDA Annual Conference is an event for all member special districts that promotes interaction with other special district experts and provides information on recent special district case studies and legislation. This year’s conference will offer breakout sessions on Proposition 218 updates and impacts, California Environmental Quality Act (CEQA) process, public outreach practices, and workers’ compensation updates. The estimated cost for three positions and the Board President is approximately \$6,200. This cost includes conference registration, lodging, and airfare.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees authorize District Manager Hearst, Director of Communications Dever, Director of Administrative Services Price, and Board of Trustees President Brothers to attend the California Special District Association 2011 Annual Conference at the Monterey Marriott Hotel & Conference Center on October 10 - 13, 2011, in Monterey, California; and authorize a total of \$6,200 for travel expenses.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

(Consent Calendar continued next page)

6. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

6E - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated August 12, 2011.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

7. **MANAGEMENT INFORMATION ITEMS:**

7A - **Presentation – History of Mosquito Control:** Robert Cummings, Director of Scientific Technical Services, will give a presentation on the History of Mosquito Control.

7B - **Other Information Item:**

8. **APPROVE PAYMENT TO ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM (OCERS) FOR UNFUNDED ACTUARIAL ACCRUED LIABILITY (UAAL) OBLIGATION:** Until January 2007, District employees received retirement benefits through the Orange County Employees Retirement System (OCERS). In January 2007, OCVCD began contracting with the California Public Employees' Retirement System (CalPERS) for retirement benefits. As to not create an instant liability that could not be funded, the contract with CalPERS is not retroactive and is for *future time only*. Therefore, employees hired prior to January 2007 became members of both retirement systems through a reciprocity agreement. As a result of the withdrawal, OCERS actuary (Segal Company) calculated the Unfunded Actuarial Accrued Liability (UAAL) as of January 2007, which amounted to \$2,033,588. This was paid in full to OCERS in two installments.

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8. APPROVE PAYMENT TO ORANGE COUNTY EMPLOYEES RETIREMENT SYSTEM (OCERS) FOR UNFUNDED ACTUARIAL ACCRUED LIABILITY (UAAL) OBLIGATION: (continued)

At the time of separation, a Termination and Continuing Contribution Agreement was drafted and signed by both OCVCD and OCERS (**Exhibit A**). Section 4. b. of the agreement states that “Commencing December 31, 2010 and every three years thereafter,…” OCERS actuary will recalculate the District’s UAAL obligation. The District is awaiting the first recalculated UAAL since the separation. OCERS has estimated this task will be completed within the next month or two and has estimated the figure to be approximately \$1.9 million. Section 4., c. states “OCVCD shall have the right to pre-pay any amount due OCERS without penalty, and may add additional funds to its account at OCERS in anticipation of future liabilities at any time.” Therefore, a payment made to OCERS, prior to Segal’s release of a UAAL recalculated figure, will be added to the District’s account and applied towards the UAAL amount once it is provided.

Currently the District holds 100 percent of invested reserves with the Local Agency Investment Fund (LAIF). As of June 30, 2011, LAIF’s effective yield was 0.448 percent; however, OCERS assumed interest rate for 2010 is 7.75 percent. Given the fact that funds will be due OCERS for the recalculated UAAL and current invested reserves are earning less than 1 percent interest, it is staff’s recommendation to make a payment to OCERS in the amount of \$1,000,000. Payment would be expensed from the Retirement Contingency Fund; current balance of the fund is approximately \$2.4 million.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees approve payment to the Orange County Employees Retirement System (OCERS) for Unfunded Actuarial Accrued Liability (UAAL) obligation in the amount of \$1,000,000.

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

9. CALL FOR NOMINATIONS FOR MVCAC TRUSTEE REPRESENTATIVE FOR SOUTHERN CALIFORNIA REGION: On August 4, correspondence (**Exhibit B**) was received from Tamara Davis, Chair of the Mosquito and Vector Control Association of California (MVCAC) Trustee Council, asking for nominations for the Trustee Representative for the MVCAC Southern California Region. The Board of Trustees has the opportunity to nominate a Trustee candidate to represent the southern region for a two-year term commencing January 2, 2012 and ending December 31, 2013. A nomination letter and candidate’s resume must be received by MVCAC no later than August 31, 2011.

Recommended Action: It is the District Manager’s recommendation that the Board of Trustees nominate a candidate for the MVCAC Trustee Representative for the Southern California Region.

[Staff Contact: M. Hearst. Phone: (714) 971-2421, Ext. 129]

10. **CLOSED SESSION:**

Adjourn to closed session to decide whether to initiate litigation pursuant to Government Code Section 54956.9 (one case).

(Information pertaining to this matter is enclosed as a separate item with the agenda packet.)

11. **RECONVENE TO OPEN SESSION:**

12. **PUBLIC COMMENTS:** At this time, members of the public may address the Board of Trustees regarding **agenda items or items of interest** that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

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13. **WRITTEN COMMUNICATIONS:**

14. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

15. **OTHER BUSINESS:**

16. **ADJOURNMENT:**

ORANGE COUNTY VECTOR CONTROL DISTRICT

MEETING CALENDAR

MEETING	LOCATION	DATE
LCC	San Francisco	September 21 - 23, 2011
SOVE 43 rd Annual Conference	Little American Hotel Flagstaff, AZ	September 25 - 29, 2011
CSDA 2011 Annual Conference	Monterey Marriott Hotel & Conference Center, Monterey	October 10 -13, 2011
MVCAC Fall Meeting	Embassy Suites South Lake Tahoe	November 2 - 4, 2011
MVCAC 80 th Annual Conference	Hyatt Burlingame Burlingame, CA	January 29 - February 1, 2012
AMCA	Hilton Austin, TX	February 26 - March 1, 2012

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus