

MINUTES OF THE 771ST MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., February 17, 2011

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Fountain Valley	Cheryl Brothers, President		
La Habra	James Gomez, Vice President		
Cypress	Doug Bailey, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Mission Viejo	John Paul Ledesma
Anaheim	Lucille Kring	Newport Beach	Leslie Daigle
Brea	Roy Moore	Orange	Denis Bilodeau
Buena Park	Jim Dow	Placentia	Chad P. Wanke
Costa Mesa	Wendy Leece	San Clemente	Joe Anderson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	Cecilia Aguinaga
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Niguel	Robert Ming	Westminster	Frank Fry, Jr.
Laguna Woods	Milton W. Robbins	Yorba Linda	Jim Winder
La Palma	Larry A. Herman	County of Orange	John M. W. Moorlach
Los Alamitos	Ken C. Parker		

TRUSTEES ABSENT:

Dana Point	Steven H. Weinberg	Rancho Santa Margarita	Gary Thompson
Laguna Hills	Melody Carruth	Villa Park	James Rheins
Lake Forest	Richard T. Dixon		

OTHERS PRESENT:

Michael G. Hearst, District Manager	Lawrence H. Shaw, Director of Operations
Kelly Price, Director of Administrative Services	John Parsons, Vector Control Inspector III
Robert Cummings, Dir. of Scientific Technical Serv.	John Drews, Vector Control Inspector III
Tawnia Pett, Public Outreach Coordinator	Jim Green, Vector Control Inspector
Amber Semrow, Biologist	John Newton, Vector Control Inspector II
Laura Krueger, Assistant Vector Ecologist	
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Brothers called the meeting to order at 3:00 p.m. and asked Trustee Moore to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 26 Trustees present, with Trustees Tsunoda, Rosen, Daigle, and Fry arriving shortly thereafter, making a total of 30 out of the current Board membership of 35.

Introduction of New Trustee: Chad P. Wanke, City of Placentia.

3. **Announcement of Late Communications:** President Brothers announced that the following late communications were received and distributed to the Board of Trustees, staff, and made available to the public:
 - Addendum to Agenda Item No. 8. Trustee Reports from the Mosquito and Vector Control Association of California Conference.
 - Five Year Financial Analysis Summary.
4. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Moorlach, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Item 4A, which was passed by majority vote (Abstained: Trustees Dow, Carchio, Wanke, Freese, Levitt, and Murray); and Agenda Items 4B.2 and 4D, which were pulled for discussion and separate action.
 - 4A - **Approval of Minutes:** Approved without reading the Minutes of the 770th Meeting of the Board of Trustees held January 20, 2011.
 - 4B - **Accepted and Approved the Monthly Financial Report:**
 - 4B.1 - Accepted for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending January 31, 2011.
 - 4C- **Budget Meeting Schedule:** Received and Filed:
 - Thursday, March 17, 2011
Distribution of Proposed Budget to Trustees at Board meeting.
 - Tuesday, March 29, 2011, 11:30 a.m.
Budget & Finance Committee meeting to review Proposed Budget.
 - Wednesday, March 30, 2011, 11:30 a.m.
Additional Workshop for Trustees (same presentation as March 29).
 - Thursday, March 31, 2011, 11:30 a.m.
Additional Workshop for Trustees (same presentation as March 29).
 - Thursday, April 21, 2011
Board Meeting – Adoption of Budget.

(Consent Calendar continued next page)

4. CONSENT CALENDAR – Items for Approval by General Consent: (continued)

- 4E - **Statement of Economic Interests Form 700; and Electronic Filing Presentation:** Received and Filed: Electronic Filing Presentation: At 2:00 p.m. prior to the Board meeting, staff from the Clerk of the Board of Supervisors office gave a presentation to Trustees on electronically filing their Statement of Economic Interests Form 700. Trustees received information from the Clerk of the Board of Supervisors regarding filer instructions for electronic filing, including log-ins, IDs, and passwords. The link to this site is: <https://cobcoi.ocgov.com/edisclosure/>. Statement of Economic Interests Forms were enclosed with the agenda packet. Trustees may also obtain the form online at: <http://www.fppc.ca.gov/forms/700-09-10/Form700-09-10.pdf>

Each Trustee must complete the Statement of Economic Interests Form and return to Viki Blaylock by March 31, or file electronically, so that the forms can be submitted to the office of the Clerk of the Board of Supervisors by April 1. (Please note that there are penalties for late filing.) The front sheet must have an **original signature in blue ink**.

Trustee Filing Disclosure Category is OC-01: All interests in real property in Orange County or the District, as applicable, as well as investments, business positions, and sources of income (including gifts, loans, and travel payments).

- 4F - **Authorized Travel to Attend the 2011 Annual Imported Fire Ant Conference in Galveston, Texas:** Authorized travel for District Manager Hearst, Director of Operations Shaw, Vector Control Inspector III Cassidy, and Vector Control Inspector Green to attend the 2011 Annual Fire Ant Conference in Galveston, Texas, at the Moody Gardens Hotel on April 4 - 7, 2011; and authorized total travel expenses in the amount of \$5,070.
- 4G - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated February 11, 2011.

Consent Calendar: The following Consent Calendar items were pulled and separate action was taken as follows:

4A - **Received and Filed Warrant Register:**

- 4A.2 - On motion by Trustee Ming, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees received and filed approval of payment of Warrant Register dated February 17, 2011 (Exhibit II) in the amount of \$616,538.09 as presented by In-House Check Runs dated January 3, 4, 6, 12, 18, 19, 24, 27, and 31, 2011.

(Consent Calendar continued next page)

4. CONSENT CALENDAR – Items for Approval by General Consent: (continued)

4D - Approved Change to Operations Committee from Seven to Nine Members; and Approved Committee Assignments for 2011: On motion by Trustee Gomez, seconded by Trustee Bailey, and passed by unanimous vote, the Board of Trustees approved the change of the Operations Committee from seven members to nine as shown on Committee Functions attached as Exhibit A; and approved the committee assignments for 2011 as listed in Exhibit B. New committees will commence in March.

Attached as Exhibit C for Trustee review is Resolution No. 346, “Establishing an Orderly Process for Conducting District Business,” which sets forth how the committees are to operate, how the committee and staff interact, how agendas and minutes are prepared, and how not to violate the Brown Act.

5. Management Information Items:

5A - Presentation: Vector Problems Associated with Hoarding in Orange County: John Drews, Vector Control Inspector III, gave a PowerPoint® presentation entitled *Vector Problems Associated with Hoarding in Orange County*.

5B - Other Information Item: None

6. Mid-Year Budget Review and Amendments for Fiscal Year 2010-11; and Five Year Financial Model for Fiscal Years 2011-12 through 2015-16: On motion by Trustee Freese, seconded by Trustee Moorlach, and passed by unanimous vote, the Board of Trustees moved to send the Mid-Year Budget Review and Five Year Financial Model to the Budget and Finance Committee for its review and bring back to the Board of Trustees at the March Board meeting. The Mid-Year Budget Review PowerPoint® presentation was given at the Board meeting; the Five Year Financial Model was not presented at the Board meeting.

7. Public Participation: None.

8. Written Communications:

8A - Trustee Reports from the MVCAC Conference: Received and Filed: Attached as Exhibit D are Trustee reports submitted after attendance at the 2011 Annual Conference of the Mosquito and Vector Control Association of California (MVCAC). These reports are required to comply with AB 1234. Trustees Kring, Brothers, Herman, Wanke, Ethans, Levitt, and Anderson attended the MVCAC Conference.

8B - Trustee Survey: President Brothers prepared a Trustee Survey (Exhibit E) that was distributed to all Trustees. The surveys were collected by President Brothers at the February Board meeting.

- 9. **Other Business: Trustee Dow from the City of Buena Park Received Certificate for Ten Years of Service:** Trustee Jim Dow, from the City of Buena Park, received his certificate for ten years of service on the Board of Trustees. Board President Brothers presented the ten year service certificate to Trustee Dow.

- 10. **Adjournment:** There being no further business for the Board's consideration, President Brothers adjourned the meeting at 4:02 p.m. to the next regular meeting of the Board of Trustees on February 17, 2011.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held February 17, 2011.

Michael G. Hearst, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary