



*An Independent Special District
Serving Orange County Since 1947*

AGENDA

776TH MEETING

**BOARD OF TRUSTEES
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**JULY 21, 2011
THURSDAY
3:00 P.M.**

**13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CALIFORNIA 92843-2102**

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

BOARD OF TRUSTEES
Orange County Vector Control District
AGENDA
776th Meeting, July 21, 2011
Thursday, 3:00 P.M.

ITEMS

COMMITTEE MEETINGS:

⇔ 1:30 P.M. - **Budget & Finance Committee**: 1) Approve Minutes of June 16 Committee Meeting; 2) Presentation from PARS on Lease Revenue and Post-Retirement Health Insurance Plan; 3) Discuss Authority and Accounting Procedure for Haster Business Park Lease Prepayments; 4) Discuss OCVCD Investment Options; 5) Discuss CalPERS and OCERS Update Issues

MEETING – 3:00 P.M.:

1. Pledge of Allegiance
2. Roll Call
3. Public Comments
4. Announcement of Late Communications
5. Committee Reports: Budget & Finance Committee
6. Consent Calendar – Items for Approval by General Consent
 - 6A - Approval of Minutes
 - 6B - Accept and Approve Monthly Financial Report; and Receive and File Warrant Register
 - 6B.1 - Monthly Financial Report
 - 6B.2 - Warrant Register
 - 6C - Report of District Activities
7. Management Information Items
 - 7A - Trustee Ride-Alongs
 - 7B - Trustee Manual CD
 - 7C - Other Information Items
8. Authorize Staff to Study Habitat Remediation Program
9. Public Comments
10. Written Communications
11. Comments from the Board of Trustees
12. Other Business
13. Adjournment

(Meeting Calendar follows agenda.)

AGENDA

AGENDA: This Agenda contains a brief general description of each item to be considered. Except as otherwise provided by law, no action shall be taken on any item not appearing in the following Agenda.

NOTICE: The public is entitled to copies of all documents that are made part of the agenda packet. If any document or other writing pertaining to an agenda item is distributed to all or a majority of the Board after the packet is prepared, a copy of that writing may be obtained by contacting the Clerk of the Board at 714-740-4141.

PUBLIC PARTICIPATION: Citizens desiring to comment on specific agenda items are requested to indicate their interest to the Executive Assistant/Clerk of the Board before the start of the meeting. At the beginning of the meeting, members of the public may address the Board of Trustees on agendized items, or non-agendized items of interest that are within the subject matter jurisdiction of the Board of Trustees. A member of the public shall be allowed a period of up to three (3) minutes, or a time at the discretion of the President of the Board, to address the Board of Trustees.

ADA AGENDA NOTICE: “In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the District Office at (714) 971-2421. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. [28 CFR Part 35]”

BOARD ACTIONS: The Board may not legally take action on any item presented at this time other than to direct staff to investigate a complaint or place an item on a future agenda unless (1) by a majority vote, the Board determines that an emergency situation exists, as defined by Government Code Section 54956.5, or (2) by a two-thirds vote, the Board determines that the need for action arose subsequent to the agenda being posted as required by Government Code Section 54954.2(b).

WEB SITE: The Agenda and Minutes are available through the Internet at www.ocvcd.org. You can access the Agenda on the Monday prior to the Board of Trustees meeting. The Minutes are approved at the next regular Board of Trustees meeting and are available online the following Monday.

1. **PLEDGE OF ALLEGIANCE:**
2. **ROLL CALL:** (If absences occur, consider whether to deem those absences excused based on facts presented for the absence—such determination shall be the permission required by law.)

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	James Gomez	La Habra
SECRETARY:	Doug Bailey	Cypress

Aliso Viejo	Phillip B. Tsunoda	Los Alamitos	Ken C. Parker
Anaheim	Lucille Kring	Mission Viejo	John Paul Ledesma
Brea	Roy Moore	Newport Beach	Leslie Daigle
Buena Park	Jim Dow	Orange	Denis Bilodeau
Costa Mesa	Wendy Leece	Placentia	Chad P. Wanke
Dana Point	Steven H. Weinberg	Rancho Santa Margarita	VACANT
Fullerton	R. Paul Webb	San Clemente	Joe Anderson
Garden Grove	Mark Rosen	San Juan Capistrano	Laura Freese
Huntington Beach	Joe Carchio	Santa Ana	Cecilia Aguinaga
Irvine	Dr. Steven Choi	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Milton W. Robbins	Westminster	Frank Fry, Jr.
Lake Forest	Marcia Rudolph	Yorba Linda	Jim Winder
La Palma	Larry A. Herman	County of Orange	John M. W. Moorlach

3. **PUBLIC COMMENTS:** At this time, members of the public may address the Board of Trustees regarding **agenda items** that are within the subject matter jurisdiction of the Board of Trustees. Comments will be presented at the time the agenda item is addressed. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to **three minutes per person**, unless different time limits are set by the President, subject to the approval of the Board.

4. **ANNOUNCEMENT OF LATE COMMUNICATIONS:**

5. **COMMITTEE REPORTS: Budget & Finance Committee:** Meeting at 1:30 p.m., July 21:
 1) Approve Minutes of June 16 Committee Meeting; 2) Presentation from PARS on Lease Revenue and Post-Retirement Health Insurance Plan; 3) Discuss Authority and Accounting Procedure for Haster Business Park Lease Prepayments; 4) Discuss OCVCD Investment Options; 5) Discuss CalPERS and OCERS Update Issues.

*****CONSENT CALENDAR*****

6. **CONSENT CALENDAR – Items for Approval by General Consent:** All Consent Calendar items may be acted upon by one motion unless a Trustee requests separate action on a specific item.

6A - **Approval of Minutes:** Approve without reading the Minutes of the 775th Meeting of the Board of Trustees held June 16, 2011, enclosed as a separate item with the agenda.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

(Consent Calendar continued next page)

6. **CONSENT CALENDAR – Items for Approval by General Consent:** (continued)

6B - **Accept and Approve Monthly Financial Report; and Receive and File Warrant Register:** Kelly Price, Director of Administrative Services, will be available for any questions the Board may have regarding the financial report and warrant register.

6B.1 - **Monthly Financial Report:**

Recommended Action: Accept for inclusion as Exhibit I, the Orange County Vector Control District Monthly Financial Report for the period ending June 30, 2011.

6B.2 - **Warrant Register:**

Recommended Action: Receive and file payment of Warrant Register (Exhibit II) dated July 21, 2011, in the amount of \$521,790.88 as presented by In-House Check Runs dated June 2, 7, 8, 15, 21, 22, and 29, 2011. (The financial information is enclosed as a separate item with the agenda packet.)

[Staff Contact: K. Price. Phone: (714) 971-2421, Ext. 137]

6C - **Report of District Activities:** Enclosed with the Agenda is the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated July 15, 2011.

Recommended Action: Receive and File.

[Staff Contact: V. Blaylock. Phone: (714) 971-2421, Ext. 112]

*****END OF CONSENT CALENDAR*****

7. **MANAGEMENT INFORMATION ITEMS:**

7A - **Trustee Ride-Alongs:** Each Trustee is encouraged to participate in a ride-along with the Vector Control Inspector that covers their city. The amount of time is to be determined by each Trustee taking part in the ride-along. A sign-up sheet will be available at the Board meeting.

7B- **Trustee Manual CD:** Enclosed with the agenda packets is the Trustee Manual CD, which includes the revised Operations Code and 2011-12 Budget along with other information pertaining to the District and Board of Trustees. Trustees desiring a hard copy of the items on the CD may request copies from the Clerk of the Board.

7C - **Other Information Item:**

8. **AUTHORIZE STAFF TO STUDY HABITAT REMEDIATION PROGRAM:** District Manager Michael Hearst will make a short presentation introducing a proposal for a new program to be developed at the District which will allow the District to partner with and assist cities, and eventually other local governments, in their efforts to affect permanent correction to chronic vector producing locations.

The District will help in any way possible, including possible financial support, to permanently stop or reduce vector production, thereby reducing the costs associated with ongoing control activities. Each project would require a contract that clearly states the responsibilities of each party. Each project would be brought to the Board of Trustees for approval.

The District Manager is requesting the authority to present the idea to various cities with chronic vector producing locations. This contact will allow District staff to continue to develop this program with a better understanding of the needs of potential partners. These projects would be funded by the Habitat Remediation Fund, which currently has a balance of \$200,000.

The Vector Habitat Remediation Partnership draft proposal is attached as **Exhibit A**.

Recommended Action: It is the District Manager recommendations that the Board of Trustees authorize staff to study the Habitat Remediation Program with potential partners.

[Staff Contact: M. Hearst. Phone: (714) 971-2421, Ext. 129]

9. **PUBLIC COMMENTS:** At this time, members of the public may address the Board of Trustees regarding agenda items or items of interest that are within the subject matter jurisdiction of the Board of Trustees. Generally, the Board will not enter into a dialogue during this period.

Speakers should have a “Speaker Card” completed and presented to the Clerk of the Board prior to the start of the Board meeting.

Comments shall be limited to three minutes per person, unless different time limits are set by the President, subject to the approval of the Board.

10. **WRITTEN COMMUNICATIONS:**

11. **COMMENTS FROM THE BOARD OF TRUSTEES:** At this time, members of the Board of Trustees may comment on agenda or non-agenda matters and ask questions of or give directions to staff, provided that NO action is taken on non-agenda items unless authorized by law.

12. **OTHER BUSINESS:**

13. **ADJOURNMENT:**

**ORANGE COUNTY VECTOR CONTROL DISTRICT
MEETING CALENDAR**

MEETING	LOCATION	DATE
MVCAC Summer Meeting	Visalia Marriott Visalia, CA	July 21, 2011
LCC	San Francisco, CA	September 21 - 23, 2011
SOVE 43 rd Annual Conference	Little American Hotel Flagstaff, AZ	September 25 - 29, 2011
MVCAC Fall Meeting	Embassy Suites South Lake Tahoe	November 2 - 4, 2011
MVCAC 80 th Annual Conference	Hyatt Burlingame Burlingame, CA	January 29 - February 1, 2012
AMCA	Hilton Austin, TX	February 26 - March 1, 2012

- AMCA - American Mosquito Control Association
- ASTMH - American Society of Tropical Medicine and Hygiene
- CALPELRA - California Public Employees Labor Relations Association
- CalPERS - California Public Employees' Retirement System
- CDFA - California Department of Food & Agriculture
- CSDA - California Special Districts Association
- CSMFO - California Society of Municipal Financial Officers
- ERMA - Employment Risk Management Authority
- ESA - Entomological Society of America
- LCC - League of California Cities
- MVCAC - Mosquito and Vector Control Association of California
- OCERS - Orange County Employees Retirement System
- RIFA - Red Imported Fire Ant
- SOVE - Society for Vector Ecology
- SWS - Society of Wetland Scientists
- VCJPA - Vector Control Joint Powers Agency
- UTMB - University of Texas Medical Branch
- WNV - West Nile Virus