

MINUTES OF THE 772ND MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., March 17, 2011

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Fountain Valley	Cheryl Brothers, President		
La Habra	James Gomez, Vice President		
Cypress	Doug Bailey, Secretary		
Aliso Viejo	Phillip B. Tsunoda	La Palma	Larry A. Herman
Anaheim	Lucille Kring	Los Alamitos	Ken C. Parker
Brea	Roy Moore	Mission Viejo	John Paul Ledesma
Buena Park	Jim Dow	Orange	Denis Bilodeau
Costa Mesa	Wendy Leece	Placentia	Chad P. Wanke
Dana Point	Steven H. Weinberg	San Clemente	Joe Anderson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	Cecilia Aguinaga
Huntington Beach	Joe Carchio	Seal Beach	Michael Levitt
Irvine	Dr. Steven Choi	Stanton	Al Ethans
Laguna Beach	Toni Iseman	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Hills	Melody Carruth	Westminster	Frank Fry, Jr.
Laguna Woods	Milton W. Robbins	Yorba Linda	Jim Winder
		County of Orange	John M. W. Moorlach

TRUSTEES ABSENT:

Lake Forest	Richard T. Dixon	Rancho Santa Margarita	VACANT
Newport Beach	Leslie Daigle		

OTHERS PRESENT:

Michael G. Hearst, District Manager	Lawrence H. Shaw, Director of Operations
Kelly Price, Director of Administrative Services	John Parsons, Vector Control Inspector III
Robert Cummings, Dir. of Scientific Technical Serv.	Jim Green, Vector Control Inspector
Jared Dever, Director of Communications	John Newton, Vector Control Inspector II
Debi Kimball, Accounting Supervisor	Julie Roma, Operations Clerk
Alan R. Burns, District Counsel	
Viki Blaylock, Executive Assistant/Clerk of the Board	

1. **Pledge of Allegiance:** President Brothers called the meeting to order at 3:00 p.m. and asked Trustee Anderson to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 24 Trustees present, with Trustees Tsunoda, Leece, Choi, Iseman, Ming, Ledesma, Bilodeau, and Fry arriving shortly thereafter, making a total of 32 out of the current Board membership of 34 (Rancho Santa Margarita is vacant).
3. **Announcement of Late Communications:** District Manager Hearst introduced Jared Dever, the new Director of Communications. Mr. Dever began working for the District on March 14, 2011.
4. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Ethans, seconded by Trustee Robbins, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Item 4A, which was passed by majority vote (Abstained: Trustees Weinberg, Carruth, and Rheins).
 - 4A - **Approval of Minutes:** Approved without reading the Minutes of the 771st Meeting of the Board of Trustees held February 17, 2011.
 - 4B - **Accepted and Approved the Monthly Financial Report; Received and Filed Warrant Register:**
 - 4B.1 - Accepted and approved for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending February 28, 2011.
 - 4A.2 - Received and filed approval of payment of Warrant Register dated March 17, 2011 (Exhibit II) in the amount of \$238,401.11 as presented by In-House Check Runs dated February 2, 10, 14, 15, and 24, 2011.
 - 4C- **Revised Budget Meeting Schedule:** Received and Filed:
 - Thursday, April 21, 2011
Distribution of Proposed Budget to Trustees at Board Meeting.
 - Thursday, April 28, 2011, 11:30 a.m.
Budget & Finance Committee meeting to review Proposed Budget.
 - Tuesday, May 3, 2011, 11:30 a.m.
Additional Workshop for Trustees (same presentation as April 28).
 - Wednesday, May 4, 2011, 11:30 a.m.
Additional Workshop for Trustees (same presentation as April 28).
 - Thursday, May 19, 2011
Board Meeting – Adoption of Budget.

(Consent Calendar continued next page)

4. CONSENT CALENDAR – Items for Approval by General Consent: (continued)

4D - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated March 11, 2011.

5. Management Information Items:

5A - **Presentation: History of District's Funding:** District Manager Hearst gave a PowerPoint® presentation explaining the History of the District's Funding.

5B - **Strategic Plan Reviewed by Executive Board:** The Executive Committee met on February 28 to review the Strategic Plan Outline prepared by District Manager Hearst. The Strategic Plan is attached as Exhibit A and includes changes recommended by the Board of Trustees.

5C - **Statement of Economic Interests Form 700s Due April 1:** Each Trustee must complete their Statement of Economic Interests form and return to Viki Blaylock by March 31, so that the forms can be submitted to the office of the Clerk of the Board of Supervisors by April 1. (There are penalties for late filing.) If filing a hard copy, the front sheet must have an **original signature in blue ink**. Trustees may obtain the Form 700 online at: <http://www.fppc.ca.gov/forms/700-09-10/Form700-09-10.pdf>. For Electronic Filing, access the following link: <https://cobcoi.ocgov.com/edisclosure/>.

<p><i>Trustee Filing Disclosure Category is OC-01: All interests in real property in Orange County or the District, as applicable, as well as investments, business positions, and sources of income (including gifts, loans, and travel payments).</i></p>

5D - **AMCA Annual Conference:** Trustees were invited to attend the 77th Annual Conference of the American Mosquito Control Association (AMCA) at the Disneyland® Hotel in Anaheim on March 20 through 24, 2011. The District is making local arrangements for this event. Supervisor Moorlach will give the welcoming address at the conference.

5E - **Other Information Item:** None

6. **Committee Reports: Budget & Finance Committee:** The Budget and Finance Committee met at 2:00 p.m. prior to the Board meeting and appointed Trustee Bailey as Chair of the committee and Trustee Freese as Vice Chair. Chair Bailey reported that the committee received and filed the Mid-Year Budget Review for Fiscal Year 2010-11 and the Five Year Financial Model for Fiscal Years 2011-12 through 2015-16; and approved Budget amendments for Fiscal Year 2010-11. The Committee postponed discussion of Authority and Accounting Procedures for Haster Business Park Lease Prepayments until the April 21 Committee meeting.

7. **Received and Filed the Mid-Year Budget Review for Fiscal Year 2010-11, and the Five Year Financial Model for Fiscal Years 2011-12 through 2015-16; and Approved Budget Amendments for Fiscal Year 2010-11:** Kelly Price, Director of Administrative Services, gave a PowerPoint® presentation on the Five Year Financial Model for Fiscal Years 2011-12 through 2015-16.
 - 7A - On motion by Trustee Bailey, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees received and filed the Mid-Year Budget Review for Fiscal Year 2010-11, and the Five Year Financial Model for Fiscal Years 2011-12 through 2015-16.

 - 7B - On motion by Trustee Kring, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved the following Budget amendments for Fiscal Year 2010-11:
 - 7B.1 - An appropriation of \$60,000 to account 10.310.7510, Operating Fund – NPDES Fees.

 - 7B.2 - A transfer from the Vehicle Replacement Fund (Fund 20) to the Facility Improvement Fund (Fund 60) in the amount of \$90,000 to assist with funding for expenses associated with the Haster Business Park property purchase.

 - 7B.3 - Cancellation of the following capital improvement projects: landscape project, parking lot improvement, solar project, and energy efficiency conversion. Funds related to these projects shall remain within the Facility Improvement Fund (Fund 60).

8. **Closed Session:** At 4:09 p.m. President Brothers called for the Board of Trustees to meet in closed session and asked District Manager Hearst and Director of Administrative Services Price to remain in closed session along with District Counsel Burns. District Counsel Burns read the following closed session item prior to the Board convening in closed session:

Conference with Legal Counsel – Existing Litigation

Government Code Section 54956.9(a)

In Re the Matter of McBlain

DFEH Case: E200910K1169-00-RSE/37AB014249

- 9. **Reconvened to Open Session:** The Board reconvened to open session at 4:36 p.m. President Brothers announced that the Board of Trustees authorized payment of settlement claim for the McBlain / DFEH Case: E200910K1169-00-RSE/37AB014249.

- 10. **Public Participation:** None.

- 11. **Written Communications: Trustee Gary Thompson’s Letter of Resignation:** Attached as Exhibit B is Trustee Gary Thompson’s letter of resignation from his position on the Board of Trustees, effective as of March 4, 2011.

- 12. **Adjournment:** There being no further business for the Board’s consideration, President Brothers adjourned the meeting at 4:38 p.m. to the next regular meeting of the Board of Trustees on April 21, 2011.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held March 17, 2011.

Michael G. Hearst, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary