

MINUTES OF THE 780TH MEETING

BOARD OF TRUSTEES

Orange County Vector Control District

TIME: 3:00 P.M., November 17, 2011

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

TRUSTEES PRESENT:

Fountain Valley	Cheryl Brothers, President		
La Habra	James Gomez, Vice President		
Cypress	Doug Bailey, Secretary		
Aliso Viejo	Phillip B. Tsunoda	Los Alamitos	Ken C. Parker
Anaheim	Lucille Kring	Mission Viejo	John Paul Ledesma
Brea	Roy Moore	Newport Beach	Leslie Daigle
Buena Park	Jim Dow	Orange	Denis Bilodeau
Costa Mesa	Wendy Leece	Rancho Santa Margarita	George G. Gutman
Dana Point	Steven H. Weinberg	San Clemente	Joe Anderson
Fullerton	R. Paul Webb	San Juan Capistrano	Laura Freese
Garden Grove	Mark Rosen	Santa Ana	Cecilia Aguinaga
Irvine	Dr. Steven Choi	Seal Beach	Michael Levitt
Laguna Beach	Toni Iseman	Stanton	Al Ethans
Laguna Hills	Melody Carruth	Tustin	Al Murray
Laguna Niguel	Robert Ming	Villa Park	James Rheins
Laguna Woods	Milton W. Robbins	Westminster	Frank Fry, Jr.
Lake Forest	Marcia Rudolph	Yorba Linda	Jim Winder
La Palma	Larry A. Herman	County of Orange	John M. W. Moorlach

TRUSTEES ABSENT:

Huntington Beach	Joe Carchio	Placentia	Chad P. Wanke
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OTHERS PRESENT:

Michael G. Hearst, District Manager	Lawrence H. Shaw, Director of Operations
Kelly Price, Director of Administrative Services	Michael DuBose, Vector Control Inspector II
Robert Cummings, Dir. of Scientific Technical Serv.	Allyson Reinig, Vector Control Inspector III
Jared Dever, Director of Communications	John Savage, Vector Control Inspector II
Amber Semrow, Biologist	Jim Green, Vector Control Inspector II
Alan R. Burns, District Counsel	John Newton, Vector Control Inspector II
Viki Blaylock, Executive Assist/Clerk of the Board	Julie Romo, Operations Specialist

1. **Pledge of Allegiance:** President Brothers called the meeting to order at 3:00 p.m. and asked Trustee Rheins to lead the Pledge of Allegiance.
2. **Roll Call:** Roll call indicated 28 Trustees present, with Trustees Tsunoda, Webb, Ming, Bilodeau, Freese, and Fry arriving shortly thereafter, making a total of 33 out of the current Board membership of 35.
3. **Public Comments:** None.
4. **Announcement of Late Communications:** None
5. **Committee Reports: Joint Meeting of the Executive Committee and Policy and Personnel Committee:** Meeting at 1:30 p.m., November 17. Trustee Gomez reported that the Joint Committee met in closed session on the following: 1) Conference with Labor Negotiators Pursuant to Government Code Section 54957.6. Agency Designated Representatives: Michael Hearst, Kelly Price, Steve Filarsky (Attorney at Law). Employee Organization: California School Employees Association, Chapter #2002. The committee was presented with a draft of the Memorandum of Understanding (MOU). Staff will meet again on December 12. The entire Board will eventually meet to discuss this item.
6. **Consent Calendar – Items Approved by General Consent:** On motion by Trustee Carruth, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved the following Consent Calendar Items, with the exception of Agenda Items 6A and 6C, which were pulled for discussion and separate action.
 - 6B - **Accepted and Approved the Monthly Financial Report; Received and Filed Warrant Register:**
 - 6B.1 - Accepted and approved for inclusion as Exhibit I the Orange County Vector Control District Monthly Financial Report for the period ending October 31, 2011.
 - 6B.2 - Received and filed approval of payment of Warrant Register dated November 17, 2011 (Exhibit II) in the amount of \$353,739.86 as presented by In-House Check Runs dated October 6, 7, 11, 12, 13, 19, 21, and 27, 2011.

(Consent Calendar continued next page)

6. Consent Calendar – Items Approved by General Consent: (continued)

- 6D - **Authorized Travel to Attend the MVCAC 80th Annual Conference in Burlingame:** Authorized travel for Board President Brothers and selected Trustees; District Manager Hearst; one (1) staff from Department of Administrative Services; two (2) staff from Communications; five (5) staff from Scientific Technical Services; and four (4) staff from Operations to attend the 80th Annual Conference of the Mosquito and Vector Control Association of California to be held January 29 - February 1, 2012, at the Hyatt Burlingame in Burlingame, California.

- 6E - **Report of District Activities:** Received and Filed: Enclosed with the Agenda was the Report of District Activities as submitted by staff to the Board of Trustees by separate report dated November 11, 2011.

Consent Calendar: The following Consent Calendar items were pulled and separate action was taken as follows:

- 6A - **Minutes Approved as Corrected:** On motion by Trustee Brothers, seconded by Trustee Gomez, and passed by majority vote (Abstained: Bilodeau, Freese and Fry), the Board of Trustees approved as corrected, and without reading, the Minutes of the 779th Meeting of the Board of Trustees held October 20, 2011.

- 6C - **Appointment of Trustee Representatives:** Received and Filed: At the October 18 Board meeting, staff was directed by the Board of Trustees to advise the governing bodies below that the two or four year term of office of their representative expires on December 31, 2011. As of the November Board meeting, no communications were received. This item will continue to the December Board meeting.

<u>Trustee Representative</u>	<u>Governing Body</u>	<u>Date of Communication</u>
Doug Bailey	Cypress	(None to date)
R. Paul Webb	Fullerton	(None to date)
Joe Carchio	Huntington Beach	(None to date)
Dr. Steven Choi	Irvine	(None to date)
Melody Carruth	Laguna Hills	(None to date)
Marcia Rudolph	Lake Forest	(None to date)
Larry A. Herman	La Palma	(None to date)
Ken C. Parker	Los Alamitos	(None to date)
John Paul Ledesma	Mission Viejo	(None to date)
Joe Anderson	San Clemente	(None to date)
Cecilia Aguinaga	Santa Ana	(None to date)
James Rheins	Villa Park	(None to date)

7. Management Information Items:

- 7A - **Introduction of New Employee:** Lawrence Shaw, Director of Operations, introduced John Savage, Vector Control Inspector II.

- 7B - **Grand Jury Visit:** District Manager Hearst introduced two 2011-12 Grand Jury Members: Stuart J. Fuller III and Frederick Gebhardt. The Grand Jury has visited the District on three occasions and some members have gone on ride-alongs with staff.

- 7C - **FPPC Complaints and Voting on Your Appointment:** District Counsel Burns discussed with the Board of Trustees an issue that has arisen with many city council appointments to various committees and governing bodies regarding the Fair Political Practices Commission (FPPC) regulations that you cannot vote on your own appointment if the dollar value exceeds the \$250 threshold in a 12 month period. As a result many public agencies are revising their appointments to various committees and governing bodies to allow the appointed member to abstain on the vote.

- 7D - **Presentation: New Requirements for NPDES Permit:** Amber Semrow, Biologist, gave a PowerPoint® presentation on the new requirements for the National Pollutant Discharge Elimination System (NPDES) permit.

- 7E - **WNV and Typhus Disease Update:** Robert Cummings, Director of Scientific Technical Services, gave a brief update on diseases affecting Orange County.

8. Appointment of Nominating Committee for the 2012 Officers of the Board of Trustees: In accordance with Section 3.02.060 (Bylaws) of the District Operations Code of the Board of Trustees, President Brothers appointed the following Trustees to serve on the Nominating Committee for the 2012 Officers of the Board.

Nominating Committee for the 2012 Officers

<u>Trustees</u>	<u>Governing Body</u>
Lucille Kring	Anaheim
Roy Moore	Brea
Joe Carchio	Huntington Beach
Laura Freese	San Juan Capistrano

- 9. **Authorized Request for Change in Uniform Rental Services:** On motion by Trustee Weinberg, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees authorized staff to award a three year uniform contract to G & K Services for a cost of \$14,721.20 per year; increases not to exceed 1 percent annually. A spread sheet highlighting the three companies that submitted proposals is attached as **Exhibit A**.
- 10. **Closed Session: Public Employee Performance Evaluation: Position: District Manager:** At 3:55 p.m., President Brothers called for the Board of Trustees to meet in closed session. District Counsel Burns stated that the Board will meet in closed session to discuss the evaluation of District Manager Michael Hearst pursuant to Government Code Section 54957.
- 11. **Report of Action Taken in Closed Session:** The Board reconvened to open session at 4:07 p.m. President Brothers reported that she collected the completed District Manager evaluations from the Board of Trustees and will make a comprehensive report on them during closed session at the December Board meeting. This item is continued.
- 12. **Public Comments:** None.
- 13. **Written Communications:** None.
- 14. **Adjournment:** There being no further business for the Board's consideration, President Brothers adjourned the meeting at 4:15 p.m. to the next regular meeting of the Board of Trustees on December 15, 2011.

I certify that the above Minutes substantially reflect the actions taken by the Board of Trustees at its meeting held November 17, 2011.

Michael G. Hearst, District Manager

Approved as written and/or corrected by the Board of Trustees at its _____

_____ meeting held _____

ATTEST: _____
Secretary